

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
 45875 NORTHPORT LOOP EAST  
 FREMONT, CA 94538  
 US

AP.SHIP8@SHIP8.COM

**ORDER FROM**

100041

ODP BUSINESS SOLUTIONS, LLC  
 PO BOX 29248  
 PHOENIX, AR 85038-9248  
 US

**SHIP TO**

WDC(4000),  
 SHIP8, INC.  
 ATTN: CHRISTINE JENKINS  
 221 HANSON WAY  
 WOODLAND, CA 95776  
 US

Buyer Purchasing Dept Net 30 Days Terms FOB Ship Via Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	754871	Sharpie King Size Permanent Marker, Blk	3.00	Each	8.39	
2	965232	Correction Tape, White	1.00	Each	11.95	
3	299847	Post It Sticky Notes 3x3	2.00	Each	14.44	
4	504808	Post It Sticky Notes 4x6 Lined	2.00	Each	10.99	
5	6967043	K-Cup Coffee Pods, Medium	3.00	Each	23.90	
6	487899	Box Cutter	1.00	Each	10.76	

Handwritten notes: "2-4" and "JW" with arrows pointing to lines 1 and 2 respectively.

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 SHIP8, INC.  
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 221 HANSON WAY  
 WOODLAND, CA 95776  
 US

PO No. 25010111  
 PO Date 01/31/2025  
 Page 2 OF 2

Buyer Purchasing Dept Terms Net 30 Days FOB FOB Origin Ship Via Best possible

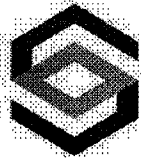
Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
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7	817379	Big Tab Extra Wide Insertable Dividers	1.00	Each	7.59	7.59
8	624900	Heavyweight Sheet Protectors	1.00	Each	15.87	15.87
9	631335	Clear Front Report Covers	1.00	Each	14.79	14.79
10	8013113	Sharpie Pens Black	1.00	Each	10.49	10.49
11	174793	Razor Blades Refill	1.00	Each	17.29	17.29
12	172816	Manila Folders	2.00	Each	19.14	19.14

2-4



Total Extended Price =



# Purchase Requisition Form

## SHIP8 INC.

DATE 1/31/25  
 WHS LOCATION WDC  
 DEPARTMENT \_\_\_\_\_

**SUPPLIER / VENDOR:**

NAME	ODP
ADDRESS	PO BOX 29248 Phoenix, AR 85038
CONTACT	
TEL NO.	1-800-721-6592

**SHIP TO:**

NAME	Ship8 INC
ADDRESS	221 Hanson Way Woodland, CA 95776
CONTACT	
TEL NO.	530-669-5991

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
754871	Sharpie King Size Permanent Marker, Blk	\$8.39	3	\$ 25.17		
965232	Correction Tape, White	\$11.95	1	\$ 11.95		
299847	Post It Sticky Notes 3x3	\$14.44	2	\$ 28.88		
504808	Post It Sticky Notes 4x6 Lined	\$10.99	2	\$ 21.98		
6967043	K-Cup Coffee Pods, Medium	\$23.90	3	\$ 71.70		
487899	Box Cutter	\$10.76	1	\$ 10.76		
817379	Big Tab Extra Wide Insertable Dividers	\$7.59	1	\$ 7.59		
624900	Heavyweight Sheet Protectors	\$15.87	1	\$ 15.87		
631335	Clear Front Report Covers	\$14.79	1	\$ 14.79		
8013113	Sharpie Pens Black	\$10.49	1	\$ 10.49		
174793	Razor Blades Refill	\$17.29	1	\$ 17.29		
172816	Manila Folders	\$19.14	2	\$ 38.28		
<b>ESTIMATED TOTAL</b>				<b>\$ 274.75</b>		

Check box if attaching quote

REQUESTER SIGNATURE: Wendy Yang  
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez  
 SHIP8 PRESIDENT SIGNATURE: \_\_\_\_\_  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: 1/31/2025  
 DATE: 1/31/25  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

ORDER DATE: _____	ORDERED BY: _____
ETA DATE: _____	ORDERED AMOUNT: _____
<b>PAYMENT METHOD: (Please check one)</b>	
<input type="checkbox"/> OPEN ACCOUNT (VENDOR BILL)	<input type="checkbox"/> Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment process
<input type="checkbox"/> COD / PREPAID	<input type="checkbox"/> Submit approved requisition form and vendor invoice to Controller for COD/prepaid check
<input type="checkbox"/> COMPANY CREDIT CARD / CARD HOLDER	<input type="checkbox"/> Submit approved requisition form and receipt to Credit Card Holder
<input type="checkbox"/> EMPLOYEE CREDIT CARD / CHECK	<input type="checkbox"/> Attach approved requisition form and receipt to employee's expense report for reimbursement



WAVE

03

LANE 0018

WEIGHT

3.265

73170701

ODP Business Solutions, LLC  
1-888-2OFFICE  
6700 AUTOMALL PKWY  
FREMONT, CA 94538

RTE 0301

STOP 31

DOOR 51

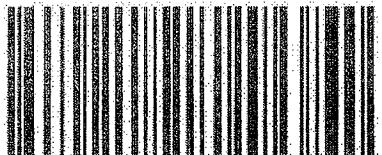
BO# 164647

PCA

BATCH

6754 06:31 PM

CUST# 70324916



88731707010301

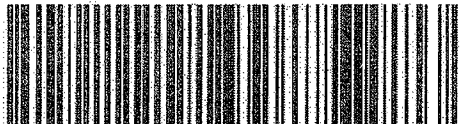


INV# 409384494001

SHIP 8 INC  
221 HANSON WAY  
WOODLAND, CA 95776-6211

Route: 0301  
Stop: 031  
Door: 051

PACKING LIST ENCLOSED



D4093844940013010001



25010111

ODP Business Solutions, LLC  
0301  
MOVE

WAVE: 03

PO# 25010111  
Special Instructions:  
WENDY YANG

Batch: 8754 BO: 164647  
1/31/25 23:32:20  
0136PR3270657600012000311U#21240514

ODP Business Solutions, LLC  
1-888-2OFFICE  
6700 AUTOMALL PKWY  
FREMONT, CA 94538

Cust#: 70324916

Location	Qty	UOM	Vendor Item Code	Description	SKU	UPC	Weight	Markout	Filled By
10 SC 05-35	1	CT	5000346377	KCUP, HOUSE BLEND, POD, 70CT *****END OF CARTON*****	6967043	6-96704-3-	2.465		

BATCH 6754 BO# 164647 INV# 409384494001 CARTON-ID# 73170701 AUDITED BY

PRT:UR2 BIN: 1 Carrier: FLETT Sct/App=ODIcepussld 01125PR32706754000312000311UR21240514

Sort# 312 Page 1 of 1



## \*\*\* PACKING LIST \*\*\*

ODP Business Solutions, LLC  
1-888-2OFFICE  
6700 AUTOMALL PKWY  
FREMONT CA 94538

Order Number: 409384494-1

## Order Summary

Shipping Address  
00007  
SHIP 8 INC  
221 HANSON WAY  
WOODLAND CA 95776-6211

Customer Information  
Customer#: 70324916  
Contact: WENDY YANG  
Phone#: 530-669-5991 0130

Carton Counts  
Repack / Split Case: 2  
Full Case: 0  
Bulk: 0  
Total: 2

Additional Information  
PO #: 25010111  
Route/Stop/Door: 0301/031/051  
Order Date: 31-Jan-2025  
Delivery Date: 03-Feb-2025

Parent Order Number 409384494

## Item Details

Line	Quantity Ordered Shipped Back Ordered	Item Number Mfg Code Customer Code	Description	Units	Carton ID		
1	3 3 0	754871 38201	MARKER, CHISEL, SHARPIE, BLACK	DOZ	73180801		
2	1 1 0	965232 RTP-002191	TAPE, CORRECTION, OD, 12PK	PACK	73180801		
3	2 2 0	299847 654-12SSCY+4	NOTES, SUPER STICKY, 3X3, YW	PACK	73180801		
4	2 2 0	504808 660-5SSCY	NOTE, PST-IT, SSTCKY, 4X6, 5PK, YEL	PACK	73180801		
5	3 3 0	6967043 5000346377	KCUP, HOUSE BLEND, POD, 70CT	CT	73170701 73180801		
6	1 1 0	487899 9826	CUTTER, BOX, 12PK, WHITE	PACK	73180801		
7	1 1 0	624900	PRTCTR, SHT, HW, NONGLR, 100BX	BOX	73180801		
8	1 1 0	631335 ODV631335	COVER, RPT, CLR FRNT, 10PK, BLACK	PACK	73180801		
9	1 1 0	8013113 2096159	SHARPIE, GEL, 0.7MM, 12OS, BLACK	DOZ	73180801		
10	2 2 0	172816	FOLDER, LTR, 1/3CUT, 150BX, MANILA	BOX	73180801		



\*\*\* PACKING LIST \*\*\*

ODP Business Solutions, LLC  
 1-888-2OFFICE  
 6700 AUTOMALL PKWY  
 FREMONT CA 94538

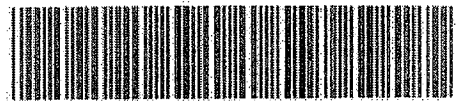
Order Number: 409384494-1

Parent Order Number 409384494

Item Details							
Line	Quantity <small>Ordered Shipped Back Ordered</small>	Item Number Mfr Code Customer Code	Description	Units	Carton ID		

*Please visit ODPBusiness.com for all order information including re-orders, invoice re-prints, parts replacement and quick easy returns.*

**PLEASE NOTE: Your orders will arrive in separate shipments. Your orders can be tracked via the ODPBusiness.com website.**  
 409385763-001 2025-02-03  
 409385765-001 2025-02-03



2230664800

FROM

VEYER LLC  
PO BOX 5029  
BOCA RATON, FL 33431

SHIP TO

SHIP 8 INC  
221 HANSON WAY  
WOODLAND, CA 957766211  
(000)000-0000

SOLD TO

SHIP 8 INC  
221 HANSON WAY  
WOODLAND, CA 957766211  
(000)000-0000

PAGE: 1  
TYPE: SO  
FOB: TPB  
PLCD BY: EDI  
DATE: 01/31/25  
TIME: 17:31

25010111

Order#	Your PO#	Ship Via
22306648-00	36486831-1135	UPS GRD COML

Line#	Product Number / Description	Vendor	UOM Weight	UOM	Order Qty	Ship Qty	Unit Price	Extended
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This Order Is Contained in the Following Carton(s):  
C005821612

Deliver to: WENDY YANG 5306695991  
EU:25010111  
QC:409385765001  
PO:P.O: 25010111  
CO:70324916  
PH:5306695991  
EM:wendy.yang@ship8.com

1	174793 SINGLE EDGE RAZOR BLADES 100EA/BX*	RED DEVIL	0.500 BX		1	1		
Carton #: C005821612 Qty: 1.00 BX RP:630-3272								

Last Page

Total Weight: 0.50	Thank You for Your Business!!
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**PACKING SLIP**



026

FROM  
ODP BUSINESS SOLUTIONS, L.  
PH. 5104971900  
FREMONT, CA 94538

TO  
SHIP 'B INC  
WENDY YANG  
221 HANSON WAY  
WOODLAND, CA 95776-6211

1/31/25

PAGE#1 1

396

ORDER#	: 409385763001	ORD DT	: 01/31/25	NBR CTNS:	1	PKT CTL #	: 30N39351
CUST PON	: 25610111	START SHIP	: 01/31/25	CARTON #	: 7396		
STOCK NUMBER		DESCRIPTION		ALT#		QTY UOM	LOCATION CODE

AVE 11223

IN THIS CARTON  
DIVIDERS, INSERT, B-TAB, CLEAR

0017379

1 ST J406E4C

TOT503

ZONES: J

CC: I PS: I

PLACEMENT







REPRINT OF ORIGINAL INVOICE

10000

THANKS FOR YOUR ORDER IF YOU HAVE ANY QUESTIONS OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423 FOR ACCOUNT INQUIRIES : (800) 721-6592

Table with 3 columns: INVOICE NUMBER, AMOUNT DUE, PAGE NUMBER; INVOICE DATE, TERMS, PAYMENT DUE

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE SHIP 8 INC 45875 NORTHPORT LOOP E FREMONT CA 94538-6414

Ship To: SHIP 8 INC 221 HANSON WAY WOODLAND CA 95776-6211

Main invoice table with columns: ACCOUNT NUMBER, ACCOUNT MANAGER, SHIP TO ID, ORDER NUMBER, ORDER DATE, SHIPPED DATE, BILLING ID, PURCHASE ORDER, RELEASE, ORDERED BY, DESKTOP, COST CENTER, CATALOG ITEM #, DESCRIPTION, U/M TAX, QTY ORD, QTY SHIP, QTY B/O, UNIT PRICE, EXTENDED PRICE

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

Summary table with columns: CUSTOMER NAME, BILLING ID, INVOICE NUMBER, INVOICE DATE, INVOICE AMOUNT, AMOUNT ENCLOSED

FLO 188403950 4093844940016 0000026412 1 5

PLEASE SEND YOUR CHECK TO: ODP Business Solutions, LLC PO BOX 29248 PHOENIX AZ 85038-9248

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

