

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
 45875 NORTHPORT LOOP EAST  
 FREMONT, CA 94538  
 US

AP.SHIP8@SHIP8.COM

**ORDER FROM**

100041

ODP BUSINESS SOLUTIONS, LLC  
 PO BOX 29248  
 PHOENIX, AR 85038-9248  
 US

**SHIP TO**

WDC(4000),  
 SHIP8, INC.  
 ATTN: CHRISTINE JENKINS  
 221 HANSON WAY  
 WOODLAND, CA 95776  
 US

PO No.

25010024

PO Date

01/09/2025

Page

1 OF 2

**Buyer**

Purchasing Dept

**Terms**

Net 30 Days

**FOB**

FOB Origin

**Ship Via**

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	754871	MARKER,CHISEL,SHARPIE,BLACK - 12	1/10	Each	8.39	
2	965232	TAPE,CORRECTION,OD - 12PK	1.00	Each	11.95	
3	636579	Box Cutters Refills	5.00	Each	8.29	
4	221784	Jumbo Paper Clips	1.00	Each	6.79	
5	6967043	K-Cup Coffee Pods, Medium Roast	2.00	Each	23.90	
6	487899	Box Cutters	1.00	Each	10.76	

*Inv.*  
*Inv.*  
*Inv.*  
*Inv.*  
*Inv.*  
*Inv.*

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
 45875 NORTHPORT LOOP EAST  
 FREMONT, CA 94538  
 US

AP.SHIP8@SHIP8.COM

ORDER FROM

100041

ODP BUSINESS SOLUTIONS, LLC  
 PO BOX 29248  
 PHOENIX, AR 85038-9248  
 US

Buyer

Purchasing Dept

SHIP TO

WDC(4000),  
 SHIP8, INC.  
 ATTN: CHRISTINE JENKINS  
 221 HANSON WAY  
 WOODLAND, CA 95776  
 US

Terms

Net 30 Days

FOB

FOB Origin

Ship Via

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
7	618405	Kleenex Tissue	1.00	Each	14.30	14.30
8	421006	Date Stamper	1.00	Each	13.03	13.03
9	9316923	TONER,RPT,BRO TN223	1.00	Each	249.57	249.57
10	646557	TONER,RPT,BRO CE390A	1.00	Each	233.99	233.99

11/10  
 JMW.  
 JMW.  
 JMW.  
 JMW.

Total Extended Price =



# Purchase Requisition Form

## SHIP8 INC.

DATE 1/9/25  
 WHS LOCATION WDC  
 DEPARTMENT \_\_\_\_\_

**SUPPLIER / VENDOR:****SHIP TO:**

NAME \_\_\_\_\_ ODP  
 ADDRESS \_\_\_\_\_ PO BOX 29248  
 \_\_\_\_\_ Phoenix, AR 85038  
 CONTACT \_\_\_\_\_  
 TEL NO. \_\_\_\_\_ 1-800-721-6592

NAME \_\_\_\_\_ Ship8 INC  
 ADDRESS \_\_\_\_\_ 221 Hanson Way  
 \_\_\_\_\_ Woodland, CA 95776  
 CONTACT \_\_\_\_\_  
 TEL NO. \_\_\_\_\_ 530-669-5991

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
754871	Sharpie King Size Permanent Marker, Blk	\$8.39	1	\$ 8.39		
965232	Correction Tape, White	\$11.95	1	\$ 11.95		
221784	Paper Clips, Jumbo	\$6.79	1	\$ 6.79		
636579	Box Cutter refills	\$8.29	5	\$ 41.45		
6967043	K-Cup Coffee Pods, Medium	\$23.90	2	\$ 47.80		
487899	Box Cutter	\$10.76	1	\$ 10.76		
618405	Kleenex	\$14.30	1	\$ 14.30		
421006	Date Stamper	\$13.03	1	\$ 13.03		
9316923	Brother TN223 Toner	\$249.57	1	\$ 249.57		
646557	HP Black Toner CE390A	\$233.99	1	\$ 233.99		
				\$ -		
				\$ -		
<b>ESTIMATED TOTAL</b>				<b>\$ 638.03</b>		

Check box if attaching quote

REQUESTER SIGNATURE: Wendy Yang  
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez  
 SHIP8 PRESIDENT SIGNATURE: \_\_\_\_\_  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: 1/9/2025  
 DATE: 1/9/24  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

ORDER DATE: _____	ORDERED BY: _____
ETA DATE: _____	ORDERED AMOUNT: _____
<b>PAYMENT METHOD: (Please check one)</b>	
<input type="checkbox"/> OPEN ACCOUNT (VENDOR BILL)	Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment process
<input type="checkbox"/> COD / PREPAID	Submit approved requisition form and vendor invoice to Controller for COD/prepaid check
<input type="checkbox"/> COMPANY CREDIT CARD / CARD HOLDER	Submit approved requisition form and receipt to Credit Card Holder
<input type="checkbox"/> EMPLOYEE CREDIT CARD / CHECK	Attach approved requisition form and receipt to employee's expense report for reimbursement

**WAVE**  
**03**  
**LANE 0018**

**WEIGHT**  
**14.837**

**RTE**  
**0301**

**STOP**  
**50**

**DOOR**  
**51**

**BO#**  
**080671**

**P C5**

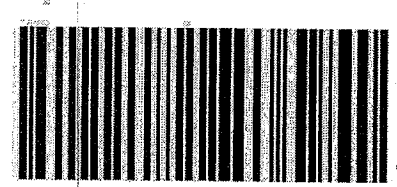
**BATCH**

**6003 06:44 PM**

**CUST# 70324916**

**52334801**

ODP Business Solutions, LLC  
1-888-2OFFICE  
6700 AUTOMALL PKWY  
FREMONT, CA 94538



88523348010301



INV# 404485460001

**SHIP TO**  
**Route: 0301**  
**Stop: 050**  
**Door: 051**

SHIP 8 INC  
221 HANSON WAY  
WOODLAND, CA 95776-6211

<b>C</b>	<b>WAVE 03</b>
PO # 25010024 Special Instructions: WENDY YANG	
Batch: 8003 BO: 080671 1/9/25 23:46:16 01135PR2T0600000474000474000473UH1V240414	



25010024



0301

**ODP Business Solutions, LLC**  
**MOVE**

Cust#: 70324916

Location	Qty	UOM	Vendor Item Code	Description	SKU	UFC	Weight	Markout	Filled By
00 EE 14-11	1	PACK	KCC21271	TISSUE,KLEENEX,BOUQTIQUE,6PK	0618405	0-36000-21271-3	1.984		
06 SC 01-36	1	PACK	9826	CUTTER,BOX,12PK,WHITE	0487899	7-35854-74272-1	0.816		
06 SC 04-41	1	PACK	10009	CLIP,PAPER,JMB,PRM SMITH OD,5PK	0221784	7-35854-72597-0	1.500		
08 SC 05-45	N	DOZ	38201	MARKER,CHISEL,SHARPIE,BLACK	0754871	0-75487-1*	0.540		
10 SC 05-35	1	CT	5000346377	KCUP,HOUSE BLEND,POD,70CT	6967043	6-96704-3*	2.485		
16 SC 05-43	1	EACH	098327	DATER,SELF-INKING,WIEXTRA PAD	0421006	7-35854-93650-2	0.230		
19 SC 04-23	1	PACK	RTP-002191	TAPE,CORRECTION,OD,12PK	0965232	7-35854-88866-5	0.652		
21 GN 57-09	1	EACH	TN2234PK	TONER,TN2234PK,BRT,STNDRD,BCMY	9316923	9-31692-3*	4.810		
24 AA 15-01	5	PACK	TXSC016-1	BLADES,UTILITY,REPLACEMENT,6PK	0636579	7-35854-72426-9	0.300		
*****END OF CARTON*****									

**BATCH 6003** **BO# 080671** **Carrier: FLEET**

**INV# 404485460/001** **STC/App=OD/odpressca** **01135PR2T0600000474000474000473UH1V240414**

**CARTON-ID # 52334801** **AUDITED BY**

**Sort # 474** **Page 1** **of 1**

WAVE  
03  
LANE 0018

WEIGHT  
3.265

0301

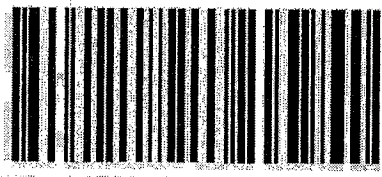
STOP 50  
DOOR 51  
BO# 080671

P CA

BATCH  
6003 06:44 PM

CUST# 70324916

52323301  
ODP Business Solutions, LLC  
1-888-20 OFFICE  
6700 AUTOMALL PKWY  
FREMONT, CA 94538



88523233010301



INV# 404485460001

SHIP TO  
SHIP 8 INC  
221 HANSON WAY  
WOODLAND, CA 95776-6214

Route: 0301  
Stop: 050  
Door: 051

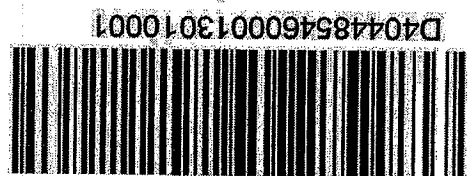
PACKING LIST ENCLOSED

WAVE: 03

PO# 25010024  
Special Instructions:  
WENDY YANG

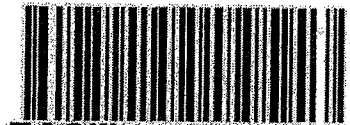
Batch: 6003 BO: 080671  
1/19/25 23:45:43  
01135PR32T00690300A38000548003381UR1V240414

ODP Business Solutions, LLC  
1-888-20 OFFICE  
6700 AUTOMALL PKWY  
FREMONT, CA 94538



D4044854600013010001

25010024



ODP Business Solutions, LLC  
0301 MOVE

Cust#: 70324916

Location	Qty	UOM	Vendor Item Code	Description	SKU	UFC	Weight	MarkOut	Filled By
10 SC 05-35	1	CT	5000346377	KCUP;HOUSE BLEND,POD,70CT	6967043	6-96704-3-	2.485		
				*****END OF CARTON*****					

BATCH 6003 BO# 080671 INV# 404485460/001 CARTON-ID # 52323301 AUDITED BY

PR1 U#1 BIN 1 Carrier: FLETT Stc/App=ODI(esp)sscu 01135PR32T00690300A38000548003381UR1V240414



\*\*\* PACKING LIST \*\*\*

ODP Business Solutions, LLC  
 1-888-2OFFICE  
 6700 AUTOMALL PKWY  
 FREMONT CA 94538

Order Number: 404485460-1

Order Summary

Shipping Address  
 00007  
 SHIP 8 INC  
 221 HANSON WAY  
 WOODLAND CA 95776-6211

Customer Information  
 Customer#: 70324916  
 Contact: WENDY YANG  
 Phone#: 530-669-5991 0130

Carton Counts  
 Repack / Split Case 2  
 Full Case 1  
 Bulk 0  
 Total 3

Additional Information  
 PO# 25010024  
 Route/Stop/Door: 0301/050/051  
 Order Date: 09-Jan-2025  
 Delivery Date: 10-Jan-2025

Item Details

Line	Quantity			Item Number Mfrgr Code Customer Code	Description	Units	Carton ID		
	Ordered	Shipped	Back Ordered						
1	1	1	0	421006 098327	DATER, SELF-INKING, W/EXTRA PAD	EACH	52334801		
2	1	1	0	754871 38201	MARKER, CHISEL, SHARPIE, BLACK	DOZ	52334801		
3	1	1	0	965232 RTP-002191	TAPE, CORRECTION, OD, 12PK	PACK	52334801		
4	1	1	0	221784 10009	CLIP, PAPER, JMB, PRM-SMTH OD, 5PK	PACK	52334801		
5	1	1	0	618405 KCG21271	TISSUE, KLEENEX, BOUTIQUE, 6PK	PACK	52334801		
6	1	1	0	487899 9826	CUTTER, BOX, 12PK, WHITE	PACK	52334801		
7	5	5	0	636579 TYSC016-1	BLADES, UTILITY, REPLACEMENT, 5PK	PACK	52334801		
8	2	2	0	6967043 5000346377	KCUP, HOUSE BLEND, POD, 70CT	CT	52323301 52334801		
9	1	1	0	9316923 TN2234PK	TONER, TN2234PK, BRT, STNDRD, BCMY	EACH	52334801		
10	1	1	0	646557 CE390A	TONER, LASERJET, HP90A, BLACK	EACH	52380901		



\*\*\* PACKING LIST \*\*\*

ODP Business Solutions, LLC  
 1-888-2OFFICE  
 6700 AUTOMALL PKWY  
 FREMONT CA 94538

Order Number: 404485460-1

Item Details						
Line	Quantity		Item Number Mfr. Code Customer Code	Description	Units	Carton ID
	Ordered	Shipped				

*Please visit ODPBusiness.com for all order information including re-orders, invoice re-prints, parts replacement and quick easy returns.*

**REPRINT OF  
ORIGINAL INVOICE**

10000



THANKS FOR YOUR ORDER  
IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT INQUIRIES : (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
404485460001	685.25	1 OF 2
INVOICE DATE	TERMS	PAYMENT DUE
10-JAN-25	Net 30	09-FEB-25

Federal ID # 86-2161688

**Bill To:** ATTN: ACCTS PAYABLE  
SHIP 8 INC  
45875 NORTHPORT LOOP E  
FREMONT CA 94538-6414  
llllllllllllllllllllllllllllllll

**Ship To:** SHIP 8 INC  
221 HANSON WAY  
WOODLAND CA 95776-6211

ACCOUNT NUMBER	ACCOUNT MANAGER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE		
70324916	Depot, Office	WOODLAND HANSON WAY	404485460001	09-JAN-25	10-JAN-25		
BILLING ID	PURCHASE ORDER	RELEASE	ORDERED BY	DESKTOP	COST CENTER		
18840395	25010024		WENDY YANG				
CATALOG ITEM #/ MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE
421006 098327	DATER, SELF-INKING, W/EXTR 421006	EA Y	1	1	0	13.030	13.03
754871 38201	MARKER, CHISEL, SHARPIE, BL 754871	DZ Y	1	1	0	8.390	8.39
965232 RTP-002191	TAPE, CORRECTION, OD, 12PK 965232	PK Y	1	1	0	11.950	11.95
221784 10009	CLIP, PAPER, JMB, PRM SMTH 221784	PK Y	1	1	0	6.790	6.79
618405 KCC21271	TISSUE, KLEENEX, BOUTIQUE, 618405	PK Y	1	1	0	14.300	14.30
487899 9826	CUTTER, BOX, 12PK, WHITE 487899	PK Y	1	1	0	10.760	10.76
636579 TYSC016-1	BLADES, UTILITY, REPLACEME 636579	PK Y	5	5	0	8.290	41.45
6967043 5000346377	KCUP, HOUSE BLEND, POD, 70C 6967043	CT Y	2	2	0	23.900	47.80
9316923 TN2234PK	TONER, TN2234PK, BRT, STNDR 9316923	EA Y	1	1	0	249.570	249.57
646557 CE390A	TONER, LASERJET, HP90A, BLA 646557	EA Y	1	1	0	233.990	233.99

