

SHIP8, INC.

ATTN: ACCOUNTS PAYABLE
 45875 NORTHPORT LOOP EAST
 FREMONT, CA 94538
 US

AP.SHIP8@SHIP8.COM

ORDER FROM

100041

ODP BUSINESS SOLUTIONS, LLC

PO-BOX-29248

PHOENIX, AR 85038-9248

US

SHIP TO

WDC(4000),
 SHIP8, INC.
 ATTN: CHRISTINE JENKINS
 221 HANSON WAY
 WOODLAND, CA 95776
 US

PO No. 24111261

PO Date 11/05/2024

Page 1 OF 3

Buyer

Purchasing Dept

Terms

Net 30 Days

FOB

FOB Origin

Ship Via

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	754871	MARKER,CHISEL,SHARPIE,BLACK - 12 <i>JMW</i>	2.00 <i>11-13</i>	Each	8.39	
2	965232	TAPE,CORRECTION,OD - 12PK <i>JMW</i>	2.00 <i>11-13</i>	Each	12.95	
3	452913	TAPE,ECO,MAGIC,3/4 <i>JMW</i>	1.00 <i>11-13</i>	Each	19.23	
4	299847	Notes,Post-it,SupSticky,JwlPop - 24 <i>JMW</i>	1.00 <i>11-13</i>	Each	14.44	
5	1385290	BATTERY, ALKA, AA - 20 <i>JMW</i>	1.00 <i>11-13</i>	Each	16.72	
6	504808	NOTE,POST-IT,4X6,YELLOW - 12 <i>JMW</i>	2.00 <i>11-13</i>	Each	10.99	

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Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
7	110284	DUSTER, OFFICE DEPOT, 100Z - 6	1.00	Each	25.64	
		<i>Jmv.</i>	<i>11-13</i>			
8	6967043	K-Cup Coffee Pods, Medium	2.00	Each	22.81	
		<i>Jmv.</i>	<i>11-13</i>			
9	876894	Wooden Coffee Stir Sticks	1.00	Each	10.89	
		<i>Jmv.</i>	<i>11-13</i>			
10	364364	Avery Adress Labels 5160	5.00	Each	28.32	
		<i>Jmv.</i>	<i>11-13</i>			
11	172816	FOLDER, LTR, 1/3CUT, 150BX, MANILA - 150	10.00	Each	18.23	
		<i>Jmv.</i>	<i>11-13</i>			
12	9881986	Weekly/Monthly Planner	2.00	Each	24.99	
		<i>Jmv.</i>	<i>11-13</i>			

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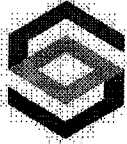
Ship Via

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
13	4778311	Weekly/Monthly Planner	3.00	Each		26.99
14	610663	Logitech Wireless Keyboard	1.00	Each		24.99
15	584289	Avery Heavy Duty Top Badge Holder	2.00	Each		23.99
16	5312175	Monthly Desk Pad Calendar	16.00	Each		6.99

JNV, 11-13
JNV, 11-13
JNV, 11-13
JNV, 11-13

Total Extended Price =



Purchase Requisition Form

SHIP8 INC.

DATE 11/4/24
 WHS LOCATION WDC
 DEPARTMENT _____

SUPPLIER / VENDOR:

NAME	ODP
ADDRESS	PO BOX 29248 Phoenix, AR 85038
CONTACT	
TEL NO.	1-800-721-6592

SHIP TO:

NAME	Ship8 INC
ADDRESS	221 Hanson Way Woodland, CA 95776
CONTACT	
TEL NO.	530-669-5991

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
754871	Sharpie King Size Permanent Marker, Blk	\$8.39	2	\$ 16.78		
965232	Correction Tape, White	\$12.95	2	\$ 25.90		
452913	Scotch Greener Magic Tape	\$19.23	1	\$ 19.23		
299847	Post-it Sticky Notes, 3x3	\$14.44	1	\$ 14.44		
1385290	AA Alkaline Batteries	\$16.72	1	\$ 16.72		
504808	Post-it Sticky Notes, 4x6	\$10.99	2	\$ 21.98		
110284	Brand Cleaning Duster, 10 oz	\$25.64	1	\$ 25.64		
6967043	K-Cup Coffee Pods, Medium	\$22.81	2	\$ 45.62		
876894	Wooden Coffee Stir Sticks	\$10.89	1	\$ 10.89		
364364	Avery Adress Labels 5160	\$28.32	5	\$ 141.60		
172816	Manila Folders	\$18.23	10	\$ 182.30		
9881986	Weekly/Monthly Planner	\$24.99	2	\$ 49.98		
4778311	Weekly/Monthly Planner	\$26.99	3	\$ 80.97		
610663	Logitech Wireless Keyboard	\$24.99	1	\$ 24.99		
584289	Avery Heavy Duty Top Badge Holder	\$23.99	2	\$ 47.98		
5312175	Monthly Desk Pad Calendar	\$6.99	16	\$ 111.84		
ESTIMATED TOTAL				\$ 836.86		

Check box if attaching quote

REQUESTER SIGNATURE: Wendy Yang
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez
 SHIP8 PRESIDENT SIGNATURE: _____
 E&E CONTROLLER SIGNATURE: _____
 IT AUTHORIZER (SOFTWARE & HARDWARE): _____

DATE: 11/4/2024
 DATE: 11/4/24
 DATE: _____
 DATE: _____
 DATE: _____

FOR OFFICE USE ONLY

ORDER DATE: _____	ORDERED BY: _____
ETA DATE: _____	ORDERED AMOUNT: _____
PAYMENT METHOD: (Please check one)	
<input type="checkbox"/> OPEN ACCOUNT (VENDOR BILL)	<input type="checkbox"/> Provide REG # to vendor for invoicing; submit approved requisition form to A/P for payment processing
<input type="checkbox"/> COD / PREPAID	<input type="checkbox"/> Submit approved requisition form and vendor invoice to Controller for COD/prepaid check
<input type="checkbox"/> COMPANY CREDIT CARD / CARD HOLDER	<input type="checkbox"/> Submit approved requisition form and receipt to Credit Card Holder
<input type="checkbox"/> EMPLOYEE CREDIT CARD / CHECK	<input type="checkbox"/> Attach approved requisition form and receipt to employee's expense report for reimbursement



Re: Office Depot PO

From Wendy Yang <wendy.yang@ship8.com>

Date Wed 11/13/2024 9:16 AM

To Christine Jenkins <christine.jenkins@ship8.com>; Alex Gonzalez <alex.gonzalez@ship8.com>

 1 attachment (2 MB)

ODP Business Solutions POD PO 24111261.pdf;

Hello,

Yes, everything were received. Please see attached file for PODs.

Thank you,



SHIP8 INC.

Wendy Yang
Compliance Administrator
2222 East Beamer Street
Woodland, CA 95776

O: 530.669.5991 x 130

From: Christine Jenkins <christine.jenkins@ship8.com>

Sent: Wednesday, November 13, 2024 4:57 AM

To: Wendy Yang <wendy.yang@ship8.com>; Alex Gonzalez <alex.gonzalez@ship8.com>

Subject: Re: Office Depot PO

Good morning Wendy

Can you please confirm if PO 24111261 was received?

Print the attached and initial next to items you received please and resend it to me.

Route: **0301**
 Stop: **002**
 Door: **051**

SHIP TO
SHIP 8 INC
 221 HANSON WAY
 WOODLAND, CA 95776-6211

79359801

ODP Business Solutions, LLC
 1-888-2OFFICE
 6700 AUTOMALL PKWY
 FREMONT, CA 94538

WAVE

03

RTE **0301** LANE **0018**

STOP **2** WEIGHT **25.855**

DOOR **51**

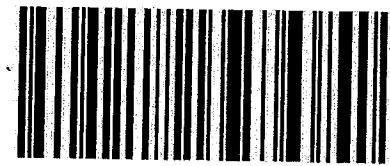
BO# **852600**

P C5

BATCH

4147 06:50 PM

CUST# **70324916**



88793598010301



INV# 393800123001

C

PACKING LIST ENCLOSED

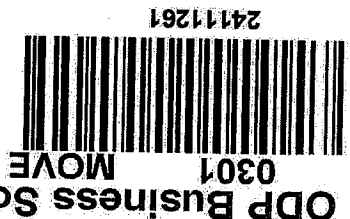
WAVE: **03**

PO# 24111261
 Special Instructions:
 WENDY YANG

Batch: 4147 BO: 852600
 11/6/24 23:51:38
 01132PR32T00414700044500044500440811240414



D3938001230013010001



ODP Business Solutions, LLC
 0301
 MOVE

Cust#: 70324916

Location	Qty	UOM	Vendor Item Code	Description	SKU	UPC	Weight	Markout	Filled By
01 SC 03-23	H 1	PACK	OD15210/6-284	DUSTER, OFFICE DEPOT, 10OZ, 6PK	0110284	7-35864-84126-3	5.770		
05 SC 03-43	N 1	PACK	MN15P36	COPPERTOP AA ALKALINE 36 PK	1385290	1-38629-0-	1.904		
08 SC 05-45	N 2	DOZ	38201	MARKER, CHISEL, SHARPIE, BLACK	0754871	0-75487-1-	1.080		
10 SC 05-35	N 2	CT	5000346377	KCUP, HOUSE BLEND, POD, 70CT	6967043	6-96704-3-	4.970		
11 SC 06-21	N 2	PACK	660-5SSCY	NOTE, PST-JT, SSTCKY, 4X6, 5PK, YEL	0504808	0-21200-53124-3	2.346		
13 SC 05-11	N 1	PACK	ECONTSTC10C	WOODEN STIR STICKS, 1K-BX	0876894	0-87689-4-	1.825		
17 SC 02-35	N 1	PACK	812-10P	TAPE, ECO, MAGIC, 3/4" X 900", 10PK	0452913	0-51141-33406-5	0.820		
19 SC 04-23	N 2	PACK	RTP-002191	TAPE, CORRECTION, OD, 12PK	0965232	7-35854-88866-5	1.304		
19 SC 04-37	N 4	PACK	654-12SSCY+4	NOTES, SUPER STICKY, 3X3, YW	0299847	0-29984-7-	1.462		
22 PU 86-04	N 2	PACK	74472	NAME BADGE, HLD, HVY DTY, VERT, 2	0584289	0-77711-74472-6	0.484		
26 CC 11-07	N 2	EACH	100654-25	PLNR, 8X11, LINDLEY, RY25, WM	9881986	9-88198-6-	2.400		
*****END OF CARTON*****									

Rec 11-13-24

BATCH **4147** BO# **852600**

INV# **393800123/001**

CARTON-ID # **79359801**

AUDITED BY

Sort # **445** Page **1** of **1**

Carrier: FLEET

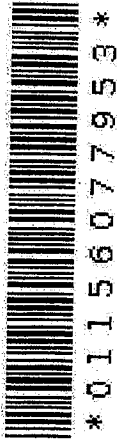
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01132PR32T004147000445000445000440811240414

Office DEPOT
What you need. What you need to know.

OFFICE DEPOT INC
13472 Marlay Avenue
Fontana, CA 92337

PACKING LIST



PAGE 1 of 1

SHIPPED VIA: UPS Ground

Order#: 156077953 Order Type: 1
Ship Date: 11/05/2024 Total Units: 1
From Loc: 506 To Loc: 1 Total Cartons: 1
Total Wgt: 1.45 Lb / 0.66 Kg



Shipment: 156077953

SOLD TO

SHIP 8 INC
221 HANSON WAY
WOODLAND, CA 95776 US
Attn: WENDY YANG, 5306695991

SHIP TO

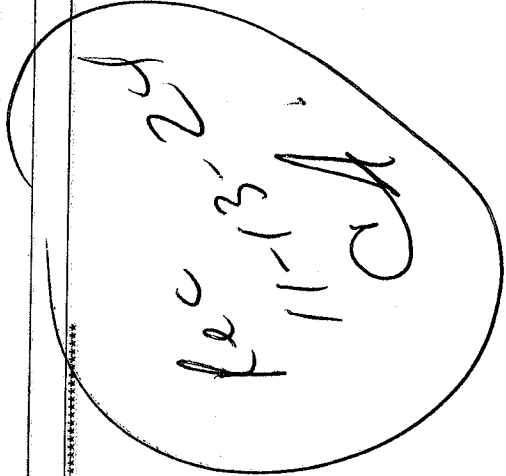
SHIP 8 INC
221 HANSON WAY
WOODLAND, CA 95776 US
Attn: WENDY YANG, 5306695991

Ext. Ref.#: 35613974-1135_20241105

Customer PO#: 24111261

Ship Qty	Part Number	Sku #	Mfgr. Part Number	Description	UPC Code	Cust. PN
1	LOG-920-003051	2943094	920-003051	Wireless Keyboard K270	097855073358	0610663
***** CARTON DETAILS *****						
2	Carton#: CA6000915358	Track#: 1ZB8B8340302724051	Ctn Wgt: 1.45Lb	Total Qty: 1		
3	LOG-920-003051	Qty 1				

***** END OF PACKING LIST *****



Batch ID: 6874-0000064044-
 DEFAULT-S3
 Batch Seq: 22
 Max Seq: 31

01062568
 ODP Business Solutions, LLC
 1-888-2OFFICE
 2401 MIDPOINT DRIVE
 EDWARDSVILLE, KS 66111

WEIGHT
3.36

Route **0747**

Door **8** Lane **1**

Wave **3**

Handwritten circled text:
 11-13-24
 PE7

PE7

6874-0000064044 10:01AM

CUST # 70324916 Order # 393801370001

Location	Qty	UOM	Vendor Item Code	Description	SKU	UPC	Weight	Markout	Filled
21CC0743	3	EACH	100008-25	PLNR,8X11,PASSAGESCHAR,RY25,WM	4778311	699931910870	1.1		
				*****END OF CARTON*****					



REPRINT OF ORIGINAL INVOICE

THANKS FOR YOUR ORDER IF YOU HAVE ANY QUESTIONS OR PROBLEMS, JUST CALL US

10000

FOR CUSTOMER SERVICE ORDER: (888) 263-3423 FOR ACCOUNT INQUIRIES : (800) 721-6592

Federal ID # 86-2161688

Table with 3 columns: INVOICE NUMBER, AMOUNT DUE, PAGE NUMBER; INVOICE DATE, TERMS, PAYMENT DUE

Bill To: ATTN: ACCTS PAYABLE SHIP 8 INC 45875 NORTHPORT LOOP E FREMONT CA 94538-6414

Ship To: SHIP 8 INC 221 HANSON WAY WOODLAND CA 95776-6211

Main invoice table with columns: ACCOUNT NUMBER, ACCOUNT MANAGER, SHIP TO ID, ORDER NUMBER, ORDER DATE, SHIPPED DATE, BILLING ID, PURCHASE ORDER, RELEASE, ORDERED BY, DESKTOP, COST CENTER, CATALOG ITEM # / MANUF CODE, DESCRIPTION / CUSTOMER ITEM #, U/M TAX, QTY ORD, QTY SHIP, QTY B/O, UNIT PRICE, EXTENDED PRICE

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

Summary table with columns: CUSTOMER NAME, BILLING ID, INVOICE NUMBER, INVOICE DATE, INVOICE AMOUNT, AMOUNT ENCLOSED

FL0 188403950 3938001230018 00000058875 1 1

PLEASE SEND YOUR CHECK TO: ODP Business Solutions, LLC PO BOX 29248 PHOENIX AZ 85038-9248

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

