

SHIP8, INC.

ATTN: ACCOUNTS PAYABLE
 45875 NORTHPORT LOOP EAST
 FREMONT, CA 94538
 US

AP.SHIP8@SHIP8.COM

ORDER FROM

100041

ODP BUSINESS SOLUTIONS, LLC
 PO BOX 29248
 PHOENIX, AR 85038-9248
 US

SHIP TO

WDC(4000),
 SHIP8, INC.
 ATTN: CHRISTINE JENKINS
 221 HANSON WAY
 WOODLAND, CA 95776
 US

Buyer

Terms

FOB

Ship Via

Purchasing Dept

Net 30 Days

FOB Origin

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	754871	MARKER,CHISEL,SHARPIE,BLACK - 12	3.00	Each	7.70	
			<i>9-11 Bnw.</i>			
2	965232	TAPE,CORRECTION,OD	1.00	Each	4.14	
3	664011	OFC001 - PENS: PAPERMATE BALLPOINT PEN, MED POINT, 1.0MM, BLACK, DOZEN	1.00	Each	3.25	
			<i>9-11 Bnw.</i>			
4	299847	NOTE OD,3X3,YLW	1.00	Each	14.44	
			<i>9-11 Bnw.</i>			
5	452913	TAPE,INV,SC7CH,3/4	1.00	Each	16.16	
			<i>9-11 Bnw.</i>			
6	6967043	K-Cup Coffee Pods, Medium Roast	2.00	Each	21.97	
			<i>9-11 Bnw.</i>			

Need to cancel - check notes

SHIP8, INC.

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ODP BUSINESS SOLUTIONS, LLC
PO BOX 29248
PHOENIX, AR 85038-9248
US

SHIP TO

WDC(4000),
SHIP8, INC.
ATTN: CHRISTINE JENKINS
221 HANSON WAY
WOODLAND, CA 95776
US

PO No. 24091024
PO Date 09/10/2024
Page 2 OF 2

Buyer

Purchasing Dept

Terms

Net 30 Days

FOB

FOB Origin

Ship Via

Best possible

Line No.

Vendor Item No.

Vendor Item Description

Qty Ordered

UOM

Unit Price

Extended Price

7

ETO4515

Refill Blades

1.00

Each

12.89

JW
9-12

Total Extended Price =



Purchase Requisition Form

SHIP8 INC.

DATE 9/10/24
 WHS LOCATION WDC
 DEPARTMENT Administrative

SUPPLIER / VENDOR:**SHIP TO:**

NAME ODP Business Solutions
 ADDRESS PO Box 29248
Phoenix, AR 85038
 CONTACT
 TEL NO. 1-800-721-6592

NAME Alex Gonzalez
 ADDRESS 221 Hanson Way
Woodland, Ca 95776
 CONTACT
 TEL NO. 530-669-5991

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
754871	Sharpie King Size Permanent Marker, Chisel Tip, Black	\$ 7.70	3	\$ 23.10		
581985	Correction Tape	\$ 4.14	1	\$ 4.14		
664011	Ball Point pens	\$ 3.25	1	\$ 3.25		
299847	3x3 sticky note pads	14.44	1	\$ 14.44		
452913	Greener invisible tape	\$ 16.16	1	\$ 16.16		
6967043	K-cup coffee Pods, Medium Roast	\$ 21.97	2	\$ 43.94		
ETO4515	Refill Blades	\$ 12.89	1	\$ 12.89		
			1	\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
ESTIMATED TOTAL				\$ 117.92		

Check box if attaching quote

REQUESTER SIGNATURE: _____
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez
 SHIP8 PRESIDENT SIGNATURE: _____
 E&E CONTROLLER SIGNATURE: _____
 IT AUTHORIZER (SOFTWARE & HARDWARE): _____

DATE: _____
 DATE: 9/10/24
 DATE: _____
 DATE: _____
 DATE: _____

FOR OFFICE USE ONLY

ORDER DATE: _____	ORDERED BY: _____
ETA DATE: _____	ORDERED AMOUNT: _____
PAYMENT METHOD: (Please check one)	
<input type="checkbox"/> OPEN ACCOUNT (VENDOR BILL)	<input type="checkbox"/> Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment process
<input type="checkbox"/> COD / PREPAID	<input type="checkbox"/> Submit approved requisition form and vendor invoice to Controller for COD/prepaid check
<input type="checkbox"/> COMPANY CREDIT CARD / CARD HOLDER	<input type="checkbox"/> Submit approved requisition form and receipt to Credit Card Holder
<input type="checkbox"/> EMPLOYEE CREDIT CARD / CHECK	<input type="checkbox"/> Attach approved requisition form and receipt to employee's expense report for reimbursement



*** PACKING LIST ***

ODP Business Solutions, LLC
 1-888-2OFFICE
 6700 AUTOMALL PKWY
 FREMONT CA 94538

Order Number: 385857568-1

Order Summary

Shipping Address
 00007
 SHIP & INC
 221 HANSON WAY
 WOODLAND CA 95776-6211

Customer Information
 Customer#: 70324916
 Contact: ALEX GONZALEZ
 Phone#: 530-669-5991 0116

Carton Counts
 Repack / Split Case 1
 Full Case 0
 Bulk 0
 Total 1

Additional Information
 PO # 24091024
 Route/Stop/Door: 0301/001/051
 Order Date: 10-Sep-2024
 Delivery Date: 11-Sep-2024

Parent Order Number 385857568

Item Details

Line	Quantity			Item Number Mfgr Code Customer Code	Description	Units	Carton ID		
	Ordered	Shipped	Back Ordered						
1	1	1	0	664011 GSM60-BLACK	PEN,ROUND STIC,BIC,60CT,BLACK	BOX	27751901		
2	1	1	0	299847 654-12SSCY#4	NOTES,SUPER STICKY,3X3,YW	PACK	27751901		
3	1	1	0	452913 812-10P	TAPE,ECO,MAGIC,3/4"X900",10PK	PACK	27751901		
4	2	2	0	6967043 5000203809	KCUP,HOUSE BLEND,POD,70CT	CT	27751901		
5	3	3	0	754871 38201	MARKER,CHISEL,SHARPIE,BLACK	DOZ	27751901		

Please visit ODPBusiness.com for all order information including re-orders, invoice re-prints, parts replacement and quick easy returns.

PLEASE NOTE: Your orders will arrive in separate shipments. Your orders can be tracked via the ODPBusiness.com website.
 385858204-001 2024-09-11

VR
 9/11/24

PACKING SLIP

FROM

ODP BUSINESS SOLUTIONS, L.
PH. 5104971900
FREMONT, CA 94538

TO
SHIP B INC
ALEX GONZALEZ
221 HANSON WAY
WOODLAND, CA 95776-6211



039

9/10/24

PAGE#: 1

306

ORDER# : 385858204001 ORD DT : 09/10/24 NBR CTNS: 1 PKT CTL # : 30685420
CUST PO# : 24091024 START SHIP : 09/10/24 CARTON # : 5306

STOCK NUMBER DESCRIPTION ALT# QTY, UOM LOCATION CODE

ETO 4515 IN THIS CARTON
BLADE, SCRAPER, POCKET 9003336 1 EA H202J4B

PN
9/12/24

TOTS01

ZONES: H

-CC: I PS: I

PLACEMENT

REPRINT OF ORIGINAL INVOICE

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US



FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT INQUIRIES : (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
385857568001	105.49	1 OF 1
INVOICE DATE	TERMS	PAYMENT DUE
11-SEP-24	Net 30	13-OCT-24

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE
SHIP 8 INC
45875 NORTHPORT LOOP E
FREMONT CA 94538-6414
██

Ship To: SHIP 8 INC
221 HANSON WAY
WOODLAND CA 95776-6211

ACCOUNT NUMBER	ACCOUNT MANAGER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE		
70324916	Depot, Office	WOODLAND HANSON WAY	385857568001	10-SEP-24	11-SEP-24		
BILLING ID	PURCHASE ORDER	RELEASE	ORDERED BY	DESKTOP	COST CENTER		
18840395	24091024		ALEX GONZALEZ				
CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE
664011	PEN,ROUND STIC,BIC,60CT,	BX	1	1	0	3.250	3.25
GSM60-BLACK	664011	Y					
299847	NOTES,SUPER STICKY,3x3,Y	PK	1	1	0	14.440	14.44
654-12SSCY+4	299847	Y					
452913	TAPE,ECO,MAGIC,3/4"x900"	PK	1	1	0	16.190	16.19
812-10P	452913	Y					
6967043	KCUP,HOUSE BLEND,POD,70C	CT	2	2	0	21.970	43.94
5000203809	6967043	Y					
754871	MARKER,CHISEL,SHARPIE,BL	DZ	3	3	0	7.700	23.10
38201	754871	Y					
						SUB-TOTAL	100.92
						TIERED DISCOUNT	0.00
						DELIVERY	0.00
						MISCELLANEOUS	0.00
						SALES TAX	4.57
						TOTAL	105.49
ALL AMOUNTS ARE BASED ON USD CURRENCY							

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
SHIP 8 INC	18840395	385857568001	11-SEP-24	105.49	

FLO 188403950 3858575680010 0000010549 1 9

PLEASE SEND YOUR CHECK TO:
ODP Business Solutions, LLC
PO BOX 29248
PHOENIX AZ 85038-9248

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO
ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

Re: Office Depot - monthly office order

From Alex Gonzalez <alex.gonzalez@ship8.com>
Date Tue 11/5/2024 12:17 PM
To Christine Jenkins <christine.jenkins@ship8.com>

Hi Christine - doesnt look like I ordered it.

Thanks,

Alex Gonzalez

From: Christine Jenkins <christine.jenkins@ship8.com>
Sent: Tuesday, November 5, 2024 6:57 AM
To: Alex Gonzalez <alex.gonzalez@ship8.com>
Subject: Re: Office Depot - monthly office order

Hi Alex

I am trying to close out invoices and came across PO 24091024, it is not showing that you ordered the correction tape, can you advise?



SHIP8 INC.

Christine Jenkins
Purchasing Coordinator
550 Northport Parkway
Port Wentworth, GA 31407

O:912-373-7778 X 3751

From: Christine Jenkins <christine.jenkins@ship8.com>
Sent: Tuesday, September 10, 2024 11:48 AM