

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538  
US

AP.SHIP8@SHIP8.COM

PO No. 24091020  
PO Date 09/10/2024  
Page 1 OF 1

**ORDER FROM**

60

OAKLAND PALLET CO., INC.  
2500 GRANT AVE.  
SAN LORENZO, CA 94580  
US

**SHIP TO**

WDC(4000),  
SHIP8, INC.  
ATTN: CHRISTINE JENKINS  
221 HANSON WAY  
WOODLAND, CA 95776  
US

**Buyer**

Purchasing Dept

**Terms**

30 days

**FOB**

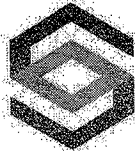
FOB Origin

**Ship Via**

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	PLT4840B	48 X 40 GRADE B PALLET	660.00	Each	3.75	
			<i>9-12 JMW</i>			
2	PLT4848F	BLOCK 4 WAY PALLET	30.00	Each	29.50	
			<i>9-12 JMW</i>			

Total Extended Price =



# Purchase Requisition Form

DATE 9/9/24  
 WHS LOCATION WDC  
 DEPARTMENT Receiving

## SHIP8 INC.

**SUPPLIER / VENDOR:**

NAME Oakland Pallet  
 ADDRESS 109 Pioneer Ave  
Woodland, CA 95776  
 CONTACT Adrian Padilla  
 TEL NO. 510-278-1291

**SHIP TO:**

NAME SHIP8 INC  
 ADDRESS 221 Hanson Way  
Woodland, CA 95776  
 CONTACT Alex Gonzalez  
 TEL NO. 916-897-7622

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
Pallet	#2 Grade B Pallet	\$ 3.75	660	\$ 2,475.00	1 truckload	
pallet	Block 4 way pallet	\$ 29.50	30	\$ 885.00	Korger required pallet	
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
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		\$ -		\$ -		
		\$ -		\$ -		
<b>ESTIMATED TOTAL</b>				<b>\$ 3,360.00</b>		

Check box if attaching quote

REQUESTER SIGNATURE: \_\_\_\_\_  
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez  
 SHIP8 PRESIDENT SIGNATURE: Ron Capranos  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: \_\_\_\_\_  
 DATE: 9/9/24  
 DATE: 9/9/24  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

ORDER DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 ETA DATE: \_\_\_\_\_ ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL)  Provide REQ # to vendor for invoicing; submit approved requisition form to A/P for payment process

COD / PREPAID  Submit approved requisition form and vendor invoice to Controller for COD/prepaid check

COMPANY CREDIT CARD / CARD HOLDER  Submit approved requisition form and receipt to Credit Card Holder

EMPLOYEE CREDIT CARD / CHECK  Attach approved requisition form and receipt to employee's expense report for reimbursement

**NOTES / INSTRUCTIONS (Not part of printed form)**

Please select and thoroughly review the below linked  
Warehouse Purchases and Approval Policy - Mar 2023

This form is required for all SHIP8 INC. purchase requests

Fill out form in its entirety

Confirm pricing with the vendor

Obtain all appropriate approvals

Download/Save completed form as a pdf (include quote if applicable)

Email PDF to AP.SHIP8@SHIP8.com

Upload a copy of the signed PDF to the Purchase Req Forms  
folder on the Google Drive to relevant location

Once product is received, upload POD to the shared drive

so that payment to the vendor can be processed

S:\POD Public File

# Delivery Ticket

Order #: 206070



Oakland Pallet Co., Inc.  
2500 Grant Avenue  
San Lorenzo, CA 94580

Phone: (510) 278-1291  
Fax: (510) 278-2267

Ship To:  
Ship8 - Woodland  
Attn: Christine Jenkins  
221 Hanson Way  
Woodland, CA 95776

PO/Reference #: 24091020  
Ship Date: September 12, 2024

Trailer #: SET DBL  
Driver: Javier Muñoz (Class A)

Item	Description	Ordered	Back Ordered	Shipped
PN4840SBUCOSTCOHT201 PU4840M42BS00	48X40 NEW COSTCO BLOCK HT #2B 48X40 4W PALLET	30 660	0 0	30 660
<p style="font-size: 2em; margin: 0;">HT</p> <p style="margin: 0;">_____ signature</p>				

Total: 690

## Notes

Received By: P. Nuñez Dugg Date: 9/12/24 Time: \_\_\_\_\_

The risk and responsibility of all use of pallets shall be solely upon the user or other responsible parties. Under no circumstances should any person stand, step, lean upon pallet, or otherwise use them for support.

**THANK YOU FOR YOUR BUSINESS!**



**Oakland Pallet Co., Inc.**

2500 Grant Avenue  
 San Lorenzo, CA 94580 USA  
 (510) 278-1291  
 (510) 278-2267 fax

**Invoice**

Date	Due Date	Invoice #
9/17/2024	10/17/2024	206070

Bill To
SHIP8, INC. AP.SHIP8@SHIP8.COM 45875 Northport Loop East Fremont, CA 94538 USA (510) 490-9788 (510) 490-2804 fax

Ship To
Ship8 - Woodland Attn: Christine Jenkins 221 Hanson Way Woodland, CA 95776 USA

Customer PO#	Terms	Salesperson	Ship Date	Method	F.O.B.
24091020	Net 30	House	9/12/2024	Delivery	Delivery

Quantity	Product #	Description	Units	Price	Amount
30.0000	PN4840SBUCOST COHT2013	48X40 NEW COSTCO BLOCK HT	ea	\$29.5000	\$885.00
660.0000	PU4840M42BS00	#2B 48X40 4W PALLET	ea	\$3.7500	\$2,475.00

Thank you for your business.	Subtotal	\$3,360.00
	Sales Tax	\$0.00
	<b>Total</b>	<b>\$3,360.00</b>

**Notes**

The risk and responsibility of all use of pallets shall be solely upon the user or other responsible parties. Under no circumstances should any person stand, step, lean upon pallet, or otherwise use them for support. A finance charge of 1.5% per month (annual percentage rate of 18%) will be charged on accounts over 30 days past due. Customer shall be liable for reasonable attorney's fees and costs of suit in relation to enforcement of collection.