

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538

US

AP.SHIP8@SHIP8.COM

**ORDER FROM**

100060

CROWN EQUIPMENT CORPORATION  
P.O.BOX 641173  
CINCINNATI, OH 45264-1173

**SHIP TO**

WDC(4000),  
SHIP8, INC.  
ATTN: CHRISTINE JENKINS  
221 HANSON WAY  
WOODLAND, CA 95776  
US

PO No. 24080886  
PO Date 08/07/2024  
Page 1 OF 1

**Buyer**

Purchasing Dept

**Terms**

Net 30 Days

**FOB**

FOB Origin

**Ship Via**

Best possible

**Extended Price**

**Unit Price**

**UOM**

**Qty Ordered**

**Vendor Item Description**

**Vendor Item No.**

**Line No.**

668.50

Each

1.00

Sissor Lift Handle not working well

14142

1

*Inv. 8-23*

Total Extended Price =



# Purchase Requisition Form

## SHIP8 INC.

DATE: 8/7/24  
 WHS LOCATION: WDC  
 DEPARTMENT: Ecom

**SUPPLIER / VENDOR:**

NAME: Crown  
 ADDRESS: 1420 Enterprise Blvd  
 West Sacramento, Ca 95691  
 CONTACT TEL NO.: 916-373-8980

**SHIP TO:**

NAME: SHIP8 INC  
 ADDRESS: 221 Hanson Way  
 Woodland, CA 95776  
 CONTACT: Alex Gonzalez  
 TEL NO.: 916-897-7622

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
14142	Sissor Lift	\$ 668.50	1	\$ 668.50	Handle not working well	
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
<b>ESTIMATED TOTAL</b>				<b>\$ 668.50</b>		

Check box if attaching quote

REQUESTER SIGNATURE: \_\_\_\_\_  
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez  
 SHIP8 PRESIDENT SIGNATURE: \_\_\_\_\_  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: \_\_\_\_\_  
 DATE: 8/7/24  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

ORDER DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 ETA DATE: \_\_\_\_\_ ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL) → Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment process

COD / PREPAID → Submit approved requisition form and vendor invoice to Controller for COD/prepaid check

COMPANY CREDIT CARD / CARD HOLDER → Submit approved requisition form and receipt to Credit Card Holder

EMPLOYEE CREDIT CARD / CHECK → Attach approved requisition form and receipt to employee's expense report for reimbursement

**NOTES / INSTRUCTIONS (Not part of printed form)**

Please select and thoroughly review the below linked  
Warehouse Purchases and Approval Policy - Mar 2023

This form is required for all SHIP8 INC. purchase requests

Fill out form in its entirety

Confirm pricing with the vendor

Obtain all appropriate approvals

Download/Save completed form as a pdf (include quote if applicable)

Email PDF to AP.SHIP8@SHIP8.com

Upload a copy of the signed PDF to the Purchase Req Forms  
folder on the Google Drive to relevant location

Once product is received, upload POD to the shared drive

so that payment to the vendor can be processed

S:\POD Public File

8-23-24  
AP-2A



# SHIP8 INC.

Alex Gonzalez  
Director of Operations  
2222 East Beamer Street  
Woodland, CA 95776

O: 530-669-5991 C:916-897-7622

☺ ← Reply ↩ Forward

Christine Jenkins

To: ☺ Alex Gonzalez

Hi Alex

Can you confirm if PO 24080886 was completed?



# INVOICE

1420 Enterprise Blvd  
 West Sacramento, CA 95691  
 Tel 916-373-8980  
 Fax 916-373-8990  
 crown.com

**Remit to:**  
 PO Box 641173  
 Cincinnati, OH 45264-1173

**Invoice:** 145329623  
**Invoice Date:** 8/22/2024  
**Terms:** Net 10  
**Due Date:** 9/1/2024

Sold to :

**Ship 8**  
 Accounts Payable  
 45875 Northport Loop East  
 Fremont, CA 94538

Shipped to :

**Ship 8 inc**  
 2222 E Beamer St  
 Woodland, CA 95776

Ship to GeoCode: 051133830

Ship to Customer: 376400

Purchase Order	Requested by	Invoice Type	Van Number	Completed Date
24080886		Service	V-007	8/21/2024
Quantity	Part Number	Description	Total Price	
<p><b>Equipment Serviced: 66850-010</b>      <b>S/N: 14142</b>      <b>Customer Truck Number:</b></p> <p>Purchase Order: 24080886</p> <p>Reported Problem: Crown, can I get a quote to come out to look at a scissor lift the control handle doesn't work sometimes it will be pared by the shop            serial:14142            model:6685-010</p> <p style="text-align: right;">Labor <span style="float: right;">764.00</span></p> <p>Signed by Eddie            No X-Code            Inspected Electric Miscellaneous            Arrived at customer            Spoke with eddie            He requested a quote for us to inspect unit            Will write up quote as per request of eddie            Will return when quote is approved            Arrived at customer 8/21/24            Located lift truck            Verified concern, unit joy stick has dead spots in it            Removed covers and Inspected joy stick            Found it was worn out            Sent in a op templet for new joy stick assembly            Closed out work order for diag            Returned truck back to service</p>				

We hereby certify that these goods were produced in compliance with all applicable requirements of Sections 6, 7 and 12 of The Fair Labor Standards Act, as amended, and of regulations and orders of the U.S. Department of Labor, issued under Section 14 thereof.

All claims for a shortage or damage must be made in writing with five(5) days from the receipt of good. All returns shall (i) be accompanied by the original invoice, (ii) be subject to a twenty-five percent (25%) restocking fee, and (iii) not apply to electrical, non-stock and special order parts/goods. All core returns must be made in thirty (30) days to receive full credit. Non-Crown parts will be subject to terms of each supplier's return policy. No credit is issued for shipping and handling charges.

These commodities are subject to the export control legislation of the United States, the EU and/or an EU Member State. Diversion contrary to U.S. law, EU law or the law of an EU Member State is prohibited. These commodities are expressly prohibited from being exported to countries subject to U.S. and EU embargoes without license.

Where Buyer and Crown have entered into an executed an agreement governing the transaction contemplated herein, the terms set forth in such agreement shall govern. Otherwise, to the extent applicable, Crown's Terms and Conditions of Sale available at crown.com are incorporated as if fully restated herein and govern the transaction described herein. Any different or additional terms or conditions in any order, proposal, acknowledgment form, or any other document of Buyer are hereby deemed material alterations and are null and void and superseded by these Terms and Conditions.

Sub Total:	\$764.00
Sales Tax:	0.00
Total:	\$764.00
Amount Paid:	0.00
<b>Total Due:</b>	<b>\$764.00</b>

**Invoice:** 145329623  
**Invoice Date:** 8/22/2024  
**Customer:** 267253  
**Work Order:** W321447

**Please Remit to:**

**Crown Equipment Corporation**  
 PO Box 641173  
 Cincinnati, OH 45264-1173

**Thank you for your Business.**

A 1 1/2 % monthly service charge will be added on all past due invoices at an annual rate of 18%