

PURCHASE ORDER



E&E CANADA

PO No.

PO Date

Page

24080888

08/07/2024

1 OF 1

ORDER FROM

137731

WOODBIDGE PALLET LTD  
7200 MARTINGROVE RD  
WOODBIDGE, ONTARIO L4L 9J3  
CA

SHIP TO

TOR(7000),  
E&E CANADA  
ATTN: AILENE LOCQUIAO  
10 BRIGDEN GATE  
GEORGETOWN, ON L7G 0A3  
CA

Buyer

Purchasing Dept

Terms

Net 30 Days

FOB

FOB Origin

Ship Via

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	PLT4840A	48X40 4-WAY NEW SOFTWOOD PALLETS	1,560.00	Each	11.10	17,316.00
2	MSC023 - SHIPPING/FREIGHT	DELIVERY CHARGES	3.00	Each	190.00	570.00

Total Extended Price =

17,886.00



# Purchase Requisition Form

## SHIP8 INC.

DATE 08/06/2024  
 WHS LOCATION TOR  
 DEPARTMENT Shipping

**SUPPLIER / VENDOR:**

NAME Woodbridge Pallet Ltd.  
 ADDRESS 7200 Martin Grove Road  
 Woodbridge, Ontario, L4L 9J3  
 CONTACT Mike Brown  
 TEL NO. (647) 280-8991

**SHIP TO:**

NAME E & E Canada Co. Ltd.  
 ADDRESS 10 Brigden Gate  
 Georgetown, Ontario, L7G 0A3  
 Ailene Locquiao  
 TEL NO. (289) 851-1277

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
E&E - 48x40 - SW	48X40 4-Way New Softwood Pallets	\$ 11.10	1,560	\$ 17,316.00		
	Delivery Charges	\$ 190.00	3	\$ 570.00		
		\$ -		\$ -		
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<b>ESTIMATED TOTAL</b>				<b>\$ 17,886.00</b>		

Check box if attaching quote

REQUESTER SIGNATURE Peter Lobo  
 WAREHOUSE DIRECTOR SIGNATURE: \_\_\_\_\_  
 SHIP8 PRESIDENT SIGNATURE: Ron Capranos  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: August 06, 2024  
 DATE: \_\_\_\_\_  
 DATE: 08/06/2024  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

ORDER DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 ETA DATE: \_\_\_\_\_ ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL)  Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment processing

COD / PREPAID  Submit approved requisition form and vendor invoice to Controller for COD/prepaid check

COMPANY CREDIT CARD / CARD HOLDER  Submit approved requisition form and receipt to Credit Card Holder

EMPLOYEE CREDIT CARD / CHECK  Attach approved requisition form and receipt to employee's expense report for reimbursement.