

**SHIP8, INC.**

ATTN: ACCOUNTS PAYABLE  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538  
US

AP.SHIP8@SHIP8.COM

**ORDER FROM**

101016

DOOR 28, INC.  
2505 PORT STREET  
WEST SACRAMENTO, CA 95691  
US

**SHIP TO**

WDC(4000),  
SHIP8, INC.  
ATTN: CHRISTINE JENKINS  
221 HANSON WAY  
WOODLAND, CA 95776  
US

PO No.

24070732

PO Date

07/01/2024

Page

1 OF 1

**Buyer**

Purchasing Dept

**Terms**

30 days

**FOB**

FOB Origin

**Ship Via**

Best possible

**Extended Price**

**Unit Price**

**UOM**

**Qty Ordered**

**Vendor Item Description**

**Vendor Item No.**

**Line No.**

750.00

Each

1.00

BLD009 - DOCK DOORS 106 broken  
spring

BLD009 - DOCK  
DOORS

1

*Handwritten:* 7-10

Total Extended Price =



# Purchase Requisition Form

DATE 6/28/24  
 WHS LOCATION WDC  
 DEPARTMENT Maintenance

## SHIP8 INC.

**SUPPLIER / VENDOR:**

NAME Door 28  
 ADDRESS 2505 Port Street  
West Sacramento  
 CONTACT Adam Myers  
 TEL NO. 916-617-2730 ext. 104

**SHIP TO:**

NAME SHIP8 INC.  
 ADDRESS 221 Hanson Way  
Woodland, CA 95776  
 CONTACT Alex Gonzalez  
 TEL NO. 530-669-5991

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
roll up door	Door 106 broken Spring	\$ 750.00	1	\$ 750.00	door 106	
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
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		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
<b>ESTIMATED TOTAL</b>				<b>\$ 750.00</b>		

Check box if attaching quote

REQUESTER SIGNATURE: \_\_\_\_\_  
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez  
 SHIP8 PRESIDENT SIGNATURE: \_\_\_\_\_  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: \_\_\_\_\_  
 DATE: 6/28/24  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

ORDER DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 ETA DATE: \_\_\_\_\_ ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL)

Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment process

COD / PREPAID

Submit approved requisition form and vendor invoice to Controller for COD/prepaid check

COMPANY CREDIT CARD / CARD HOLDER

Submit approved requisition form and receipt to Credit Card Holder

EMPLOYEE CREDIT CARD / CHECK

Attach approved requisition form and receipt to employee's expense report for reimbursement

RE: Door 28 PO

**Alex Gonzalez**

To: Christine Jenkins

This is complete.

From: Christine Jenkins <[christine.jenkins@ship8.com](mailto:christine.jenkins@ship8.com)>

Sent: Tuesday, July 9, 2024 3:36 AM

To: Alex Gonzalez <[alex.gonzalez@ship8.com](mailto:alex.gonzalez@ship8.com)>

Subject: Re: Door 28 PO

Good morning, Alex

Were the repairs completed on door 106 ?

From: Christine Jenkins <[christine.jenkins@ship8.com](mailto:christine.jenkins@ship8.com)>

Sent: Monday, July 1, 2024 5:59 AM

To: Alex Gonzalez <[alex.gonzalez@ship8.com](mailto:alex.gonzalez@ship8.com)>

Subject: Re: Door 28 PO

Good morning Alex

PO 24070732 is attached

7-10-24  
CJ



# Invoice

P.O. Box 981023  
West Sacramento, CA 95798

Ph #(916) 617-2730

Date	Invoice #
7/8/2024	10917

Bill To

SHIP8, INC.  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538

Service Location
Ship8 Inc. 2222 East Beamer St. Woodland, CA 95776

Quote #	Workorder Number	P.O. No.	Terms	Due Date
	S010106		Net 15	7/23/2024
Description				Amount
Service Provided On July 3, 2024 To Repair #106  - Inspected opening, found door with damaged spring. - Removed tension from good spring and took all measurements needed for replacement materials. Recommendations: Remove and replace damage springs.  Total Amount Due for Service Provided.				337.50

<b>Subtotal</b>	\$337.50
<b>Sales Tax (8.0%)</b>	\$0.00
<b>Total</b>	\$337.50
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$337.50