

ORDER FROM  
100041

ODP BUSINESS SOLUTIONS, LLC  
PO BOX 29248  
PHOENIX, AR 85038-9248  
US

SHIP TO  
OAE - WOD(7400),  
OA EXPRESS INC  
ATTN: CHRISTINE JENKINS  
2222 EAST BEAMER STREET  
WOODLAND, CA 95776  
US

Buyer Purchasing Dept Terms Net 30 Days FOB FOB Origin Ship Via Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	1392508	AJM Premium Gold Label® Coated Paper Plates, 9" Diameter, White, Pack Of 100	5-23	Each	2.00	9.59
2	618405	Kleenex® Professional Facial Tissue Cube for Business, One Bundle of 6 Boxes	5-23	Each	2.00	12.59
3	508338	Highmark® ECO Napkins, 11-1/2" x 12-1/2", 70% Recycled, White, Pack Of 400	5-23	Each	2.00	7.99
4	321262	Highmark® Heavy-Duty Plastic Cutlery, Clear, Pack Of 192 Utensils	5-23	Each	2.00	20.29

Total Extended Price =

# OA LOGISTICS

LVM  
 DOTCOM  
 WOD  
 SAV  
 OTHERS

REQ #:

Requester:

Dept:

Date:

## Purchase Requisition 1

SUPPLIER / VENDOR	
Name	Office Depot
Address	24050547
Contact	
Tel No	
Fax No	

OA Express Inc
ATTN:

Item	Description	Unit Price	QTY	Extended \$\$\$
Item #1392508	AJM Premium Gold Label® Coated Paper Plates, 9" Diameter, White, Pack Of 100	\$9.59	2	\$ 19.18
Item #618405	Kleenex® Professional Facial Tissue Cube for Business, One Bundle of 6 Boxes	\$12.59	2	\$ 25.18
Item #508338	Highmark® ECO Napkins, 11-1/2" x 12-1/2", 70% Recycled, White, Pack Of 400	\$7.99	2	\$ 15.98
Item #321262	Highmark® Heavy-Duty Plastic Cutlery, Clear, Pack Of 192 Utensils	\$20.29	2	\$ 40.58
Estimated Total				\$ 100.92

\* DO NOT place an order without proper approval

Requester's Signature: \_\_\_\_\_

Date:

Direct Manager's Approval: \_\_\_\_\_

Date:

Dept Manager's Approval: \_\_\_\_\_

Date:

Add'l Authorizer (over 2K): \_\_\_\_\_

Date:

Add'l Authorizer (over 1K): \_\_\_\_\_

Date:

Example: JJ020106-1

OA Express

OA Express

May 21, 2024

# Form

## SHIP TO

Frank Staudenraus & Susie Cassidy

Remarks/Purpose	Coding

oval.

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Gmail

Search in mail



99

Compose



Mail

Inbox 355

Chat

Starred

Meet

Snoozed

Sent

Drafts

More

Labels

Logistics Supervisor  
2222 East Beamer St  
Woodland Ca 95776  
Office: 530-669-5991 ext. 133  
Fax: 530-669-5934

**Please Note:** Due to the Terminal and Vessel Delays at the Port Of Oakland, we will not be held liable for missing cu  
make every effort to pull or deliver your container during its free time.

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**From:** Frank Staudenraus [mailto:[frank.staudenraus@oaexpress.com](mailto:frank.staudenraus@oaexpress.com)]  
**Sent:** Tuesday, May 21, 2024 8:33 AM  
**To:** Susie Cassidy  
**Subject:** RE: Supply order

approved

**Frank A. Staudenraus**  
Director Of Transportation

P/ 530-669-5991 ext 129  
C/ 530-848-8520 F/925-449-6781  
E/ [frank.staudenraus@oaexpress.com](mailto:frank.staudenraus@oaexpress.com)  
W/ [www.ee1994.com](http://www.ee1994.com)

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**From:** Susie Cassidy [mailto:[susie.cassidy@oaexpress.com](mailto:susie.cassidy@oaexpress.com)]  
**Sent:** Tuesday, May 21, 2024 7:05 AM  
**To:** Frank Staudenraus  
**Subject:** Supply order



0 Orders    Order By Item    Shopping Lists    Subscriptions

**Shipment Summary 2 Shipments**

Shipment 1	Order Number: 367977044-001	Estimated Arrival By: 05/22/2024	<a href="#">View Order Details</a>
Shipment 2	Order Number: 367985074-001	Estimated Arrival By: 05/22/2024	<a href="#">View Order Details</a>

**Order Information**

Account #: 70324916	PO Number: 24050547
Your Order Number is: 367977044	Contact: CHRISTINE
Company Name: SHIP 8 INC	Contact: JENKINS
	Contact Phone: (912)373-7778 Ext.3751

**Shipping Information**


BEAMER SHIP 8 INC 2222 E BEAMER ST WOODLAND, CA 95776-6226 USA (Taxable)
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**Payment Information**

Account Billing
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**Order Summary**

Shipment 1 Order Date: 05/21/2024  
 Delivery Date: 05/22/2024 08:30 AM - 05:00 PM Order Number: 367977044-001

Description	Your Price/unit	Qty.	Available	B/O	Total	Comments
 AJM Premium Gold Label® Coated Paper Plates, 9" Diameter, White, Pack Of 100 Entered Item # 1392508	\$5.89 / pack	2	2	0	\$11.78	

Subtotal: \$11.78  
 Delivery Fee: FREE  
 Taxes: \$0.85  
 Total: \$12.63

Shipment 2 Order Date: 05/21/2024  
 Delivery Date: 05/22/2024 08:30 AM - 05:00 PM Order Number: 367985074-001

Description	Your Price/unit	Qty.	Available	B/O	Total	Comments
 Kleenex® Professional Facial Tissue Cube for Business, One Bundle of 6 Boxes Entered Item # 618405	\$14.30 / pack	2	2	0	\$28.60	Best Value Eco-conscious
 Highmark® ECO Napkins, 11-1/2" x 12-1/2", 100% Recycled, White, Pack Of 500 Entered Item # 508338	\$4.55 / pack	2	2	0	\$9.10	Best Value Eco-conscious Recycled content
 Highmark® Heavy-Duty Plastic Cutlery, Clear, Pack Of 192 Utensils Entered Item # 321262	\$11.99 / each	2	2	0	\$23.98	Best Value

Subtotal: \$61.68  
 Delivery Fee: FREE  
 Taxes: \$4.47  
 Total: \$66.15

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\*\*\* PACKING LIST \*\*\*

ODP Business Solutions, LLC  
1-888-2OFFICE  
6700 AUTOMALL PKWY  
FREMONT CA 94538

Order Number: 367985074-1

Order Summary

Shipping Address  
0009  
SHIP 8 INC  
222 E BEAMER ST  
WOODLAND CA 95776-6226

Customer Information  
Customer#: 70324916  
Contact: CHRISTINE JENKINS  
Phone#: 912-373-7778 3751

Carton Counts  
Repack / Split Case 1  
Full Case 0  
Bulk 0  
Total 1

Additional Information  
PO # 24050547  
Route/Stop/Door: 0775/000/002  
Order Date: 21-May-2024  
Delivery Date: 22-May-2024

Parent Order Number 367977044

Item Details

Line	Quantity		Item Number Mfgr Code Customer Code	Description	Units	Carton ID
	Ordered	Shipped Back Ordered				
1	2	2	618405 KCC21271	TISSUE,KLEENEX,BOUTIQUE,6PK	PACK	73293001
2	2	2	508338 11596	NAPKIN,LUNCH,RECY PAPER,400PK	PACK	73293001
3	2	2	321262 3585490692	CADDY,CUTLERY,PLASTIC,CLEAR	EACH	73293001

PACKING SLIP

Please visit ODPBusiness.com for order information including re-voice re-prints, parts replacement quick easy returns.

FROM  
ODP BUSINESS SOLUTIONS, L  
PH. 5104971900  
FREMONT, CA 94538

TO  
SHIP 8 INC  
CHRISTINE JENKINS  
2222 E BEAMER ST  
WOODLAND, CA 95776-6226



036

5/21/24

PAGE#: 1

030

ORDER# : 367977044001    ORD DT : 05/21/24    NBR CTNS: 1    PKT CTL # : 30F36456  
 CUST PO# : 24050547    START SHIP : 05/21/24    CARTON # : 5030  
 STOCK NUMBER    DESCRIPTION    ALT#    QTY UOM    LOCATION CODE

AJM CP9G0EMH    IN THIS CARTON    1392508    2 PK    G12425A  
 PLATE,PAPER,COATED,9",WE

OA Express  
PN  
5/23/24

OA Express

PN  
5/23/24

TOTS04    ZONES: G    -CC: I PS: I    PLACEMENT



