



T: 519-836-2463 F: 519-836-1429 Sales@shortreedpaper.com  
 95 Watson Rd. South, Guelph, ON N1L 1E4

# INVOICE

Invoice #: 464450

Invoice Date: June 4, 2024

Page: 1

**Sold To:**

E&E CANADA CO. LTD  
 10 BRIGDEN GATE  
 GEORGETOWN, ON  
 L7G0A3

**Shipping To:**

E&E CANADA CO. LTD. (HO)  
 10 BRIGDEN GATE  
 GEORGETOWN, ON  
 L7G0A3

**Purchase Order:** 24050585

**Ship Date:** 6/04/24

**Ship Via:** OUR TRUCK

**Terms:** NET 30 DAYS

**Order Date:** 6/03/24

**Sales Rep:** ALEX BARNES

**Special Instructions:**

**Customer #:** 102763-0001

**Our Order:** 339955

Our Code Your Code	Quantity			Unit	Description	Unit Price	Per HST	Extended Amount
	Ordered	Shipped	Back Order					
8888	50	50	0	RL	PM2063 PROMAX80 500MMX16 MIC 5000' MACHINE FILM 50RL/SKID	\$53.5100 /RL	Y	\$2,675.50

DO NOT INVOICE UNTIL DELIVERY  
 DATE. Invoice date must match  
 delivery date

SUB TOTAL: \$2675.50

ONTARIO HST 13% # 87085 6283: \$347.82

**PLEASE PAY BY INVOICE (CAD): \$3,023.32**

\* CONDITION OF SALE: TITLE OF GOODS HERIN SOLD SHALL NOT  
 PASS TO PURCHASER UNTIL INVOICE IS PAID IN FULL.  
 \* PRICES SUBJECT TO CHANGE WITHOUT NOTICE.

\* SERVICE CHARGE OF 2% PER MONTH (24% P.A.)  
 WILL BE ADDED TO OVERDUE ACCOUNTS.  
 \* NO RETURNS WITHOUT OUR PRIOR PERMISSION.



PURCHASE ORDER



E&E CANADA

10 BRIGDEN GATE

GEORGETOWN, ON L7G 0A3

PO No.	PO Date	Page
24050585	05/31/2024	1 OF 1

ORDER FROM

137651

SHORTREED PAPER INC  
95 WATSON ROAD SOUTH  
GUELPH, ON N1L 1E4  
CA

SHIP TO

TOR(7000),  
E&E CANADA  
ATTN: PETER LOBO  
10 BRIGDEN GATE  
GEORGETOWN, ON L7G 0A3  
CA

Buyer	Terms	FOB	Ship Via
Purchasing Dept	Net 30 Days	FOB Origin	Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	PKG002 - STRETCH	PM2063 PROMAX80 500MMX16 MICX5000' MACHINE FILM	50.00	Each	53.51	2,675.50

Total Extended Price = 2,675.50



# Purchase Requisition Form

## SHIP8 INC.

DATE 05/30/2024  
 WHS LOCATION TOR  
 DEPARTMENT Shipping

**SUPPLIER / VENDOR:**

NAME Shortreed Paper Inc.  
 ADDRESS 95 Watson Rd. South  
 Guelph, ON N1L 1E4  
 CONTACT Joshua Briggs  
 TEL NO. (519) 836-2463

**SHIP TO:**

NAME E & E Canada Co. Ltd.  
 ADDRESS 10 Brigden Gate  
 Georgetown, Ontario, L7G 0A3  
 CONTACT Ailene Locquiao  
 TEL NO. (289) 851-1277

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
8888	PM2063 PROMAX80 500MMX16 MIC X5000' MACHINE FILM	\$ 53.51	50	\$ 2,675.50		
				\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
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		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
		\$ -		\$ -		
<b>ESTIMATED TOTAL</b>				<b>\$ 2,675.50</b>		

Check box if attaching quote

REQUESTER SIGNATURE Peter Lobo  
 WAREHOUSE DIRECTOR SIGNATURE: \_\_\_\_\_  
 SHIP8 PRESIDENT SIGNATURE: Ron Capranos  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: May 30, 2024  
 DATE: \_\_\_\_\_  
 DATE: 05/31/2024  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

FOR OFFICE USE ONLY

ORDER DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 ETA DATE: \_\_\_\_\_ ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL)  Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment processing

COD / PREPAID  Submit approved requisition form and vendor invoice to Controller for COD/prepaid check

COMPANY CREDIT CARD / CARD HOLDER  Submit approved requisition form and receipt to Credit Card Holder

EMPLOYEE CREDIT CARD / CHECK  Attach approved requisition form and receipt to employee's expense report for reimbursement.



Chris Mai <chris.mai@jlahome.com>

**FW: Purchase Req Forms - Woodbridge Pallet Ltd. & Shortreed Paper Inc.**

1 message

**Peter** <p.lobo@jlaacanada.com>  
To: Chris Mai <chris.mai@jlahome.com>, Lucas Yuan <lucas.yuan@jlahome.com>  
Cc: ap.ship8@ship8.com

Wed, Jun 5, 2024 at 4:47 AM

Good morning, Chris & Lucas

Attached above is the Invoice and Packing List from Shortreed Paper Inc, against the above attached Purchase Order...

Thank you

*Regards,*

*Peter A. Lobo*

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*E & E Canada Co. Ltd.*

*(289) 851-1277; Ext. 232*

*p.lobo@jlaacanada.com*

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**From:** Chris Mai <chris.mai@jlahome.com>  
**Sent:** Friday, May 31, 2024 10:54 AM  
**To:** Peter <p.lobo@jlaacanada.com>  
**Cc:** ap.ship8@ship8.com; Lucas Yuan <lucas.yuan@jlahome.com>  
**Subject:** Re: Purchase Req Forms - Woodbridge Pallet Ltd. & Shortreed Paper Inc.

Hi Peter,

Please see attached for Shortreed Paper.

The large pallet order will require additional approval from Jessica. I will provide a PO once I receive it. She is currently traveling at the moment.

Regards,

Chris

On Fri, May 31, 2024 at 6:55 AM Ron Capranos <ron.capranos@ship8.com> wrote:

Hi Peter,

Here are the two approved requests.

Have a great weekend.

Ron



Ron Capranos

President

550 Northport Pkwy

Port Wentworth GA 31407

C:561.789.5217

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**From:** Peter [mailto:p.lobo@jllacanada.com]

**Sent:** Friday, May 31, 2024 8:29 AM

**To:** Ron Capranos

**Cc:** ap.ship8@ship8.com

**Subject:** Purchase Req Forms - Woodbridge Pallet Ltd. & Shortreed Paper Inc.

Good morning, Ron

Hope all is well with you.

At your earliest convenience, kindly approve the 2 above attached "Purchase Order Requisition Forms"...

1. 3 loads of pallets, from Woodbridge Pallet Ltd...

2. 1 pallet of machine wrap, from Shortreed Paper Inc.

Let me know if you require any additional details.

Thank you

*Regards,*

*Peter A. Lobo*

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*E & E Canada Co. Ltd.*

*(289) 851-1277; Ext. 232*

*p.lobo@jfacanada.com*

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**3 attachments**



**SHIP8**INC.

**image003.png**  
8K

 **PO# 24050585 Shortreed Paper.pdf**  
136K

 **Shortreed Paper Inc. - Invoice + Packing List.pdf**  
88K