

SHIP8, INC.

ATTN: ACCOUNTS PAYABLE
 45875 NORTHPORT LOOP EAST
 FREMONT, CA 94538
 US
 AP.SHIP8@SHIP8.COM

PO No.

24030306

PO Date

03/18/2024

Page

1 OF 3

ORDER FROM

100041

ODP BUSINESS SOLUTIONS, LLC
 PO BOX 29248
 PHOENIX, AR 85038-9248
 US

SHIP TO

SD3(3000),
 SHIP8, INC.
 ATTN: CHRISTINE JENKINS
 311 INTERNATIONAL TRADE PARKWAY
 PORT WENTWORTH, GA 31407
 US

Buyer

Purchasing Dept

Terms

Net 30 Days

FOB

FOB Origin

Ship Via

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	664011	PEN,BALLPOINT,STICK,DOZEN,BLK - 60 <i>Inv 3-19</i>	3.00	Each	3.25	
2	255876	PEN,STIC,ROUND,MED,DOZEN,BLUE - 60 <i>Inv 3-19</i>	3.00	Each	4.26	
3	755263	MARKER,CHISEL,SHARPIE,BLACK - 12 <i>Inv 3-19</i>	3.00	Each	6.98	
4	965232	TAPE,CORRECTION,OD - 12PK <i>Inv 3-19</i>	6.00	Each	24.99	
5	308239	CLIP,PAPER,JMB,SMTH,OD - 10 <i>Inv 3-19</i>	5.00	Each	6.70	
6	726362	STAPLE,REMOVER ASSRPTD COL - 3 <i>Inv 3-19</i>	7.00	Each	0.99	

SHIP8, INC.

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Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
7	122996	DESKTOP TAPE DISPENSER WITH REFILL ROLLS, BLACK <i>Inv 3-19</i>	3.00	Each	19.99	
8	1230652	3x3 YELLOW - 12 <i>Inv 3-19</i>	4.00	Each	13.42	
9	442306	NOTE,POST-IT,1 1/2x2,YELLOW - 12 <i>Inv 3-19</i>	3.00	Each	3.47	
10	307397	PAD,PERF,5X8,CAN,1GL,RLD - 12PK <i>Inv 3-19</i>	2.00	Each	14.85	
11	305706	8 1/2x11 3/4 writing pad <i>Inv 3-19</i>	2.00	Each	11.69	
12	543280	FOLDER,LTR,1/3CUT,MANILA - 150 <i>Inv 3-19</i>	6.00	Each	12.99	

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Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
13	110284	DUSTER,OFFICE DEPOT,10OZ - 6PK <i>JMD 3-19</i>	2.00	Each	25.64	
14	855883	RUBBERBANDS,SZ33,1# - 850 <i>JMD 3-19</i>	1.00	Each	5.29	
15	754871	MARKERS, 12/pk <i>JMD 3-19</i>	6.00	Each	7.70	

Total Extended Price =



SHIP8 INC.

DATE 3/18/2024

WHS LOCATION SD3

DEPARTMENT RECEIVING

SUPPLIER / VENDOR:

NAME ADDRESS ODP

CONTACT TEL NO. 240 303 05

SHIP TO:

NAME ADDRESS Ship8 Inc
550 NorthPort Parkway Port Wentworth GA, 31407

CONTACT TEL NO. Christine Jenkins
912-373-7778 ext 3751

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
664011	BLACK PENS 60/PK	3.25	3	9.75		
255876	BLUE PENS 60/PK	4.26	3	12.78		
755263	ASSORTED COLORED SHARPIES	6.98	3	20.94		
5468280	CORRECTION TAPE 10/PK	24.99	6	149.94		
308239	JUMBO PAPER CLIPS	6.70	5	33.50		
726362	STAPLE REMOVER	0.99	7	6.93		
122996	SCOTCH MAGIC TAPE 10/PK	19.99	3	59.97		
1230652	3X3 POST IT	13.42	4	53.68		
442306	1 1/2X2 POST IT	3.47	3	10.41		
307397	5X8 WRITTING PAD 12/PK	14.85	2	29.70		
305706	8 1/2X11 3/4 WRITTING PAD 12/PK	11.69	2	23.38		
543280	MANILLA FOLDERS	12.99	6	77.94		
110284	CLEANING DUSTER SPRAY 6/PK	25.64	2	51.28		
855883	#33 RUBBER BANDS	5.29	1	5.29		
754871	CHISEL TIP MARKERS	7.70	6	46.20		
ESTIMATED TOTAL				591.69		

Check box if attaching quote

REQUESTER SIGNATURE: _____

WAREHOUSE DIRECTOR SIGNATURE: Edward Maxwell

SHIP8 PRESIDENT SIGNATURE: _____

E&E CONTROLLER SIGNATURE: _____

IT AUTHORIZER (SOFTWARE & HARDWARE): _____

DATE: _____

DATE: 3-18-23

DATE: _____

DATE: _____

DATE: _____

FOR OFFICE USE ONLY

ORDER DATE: _____	ORDERED BY: _____
ETA DATE: _____	ORDERED AMOUNT: _____
PAYMENT METHOD: (Please check one)	
OPEN ACCOUNT (VENDOR BILL)	Provide REQ # to vendor for invoicing, submit approved requisition form to A/P for payment processing
COD / PREPAID	Submit approved requisition form and vendor invoice to Controller for COD/prepaid check
COMPANY CREDIT CARD / CARD HOLDER	Submit approved requisition form and receipt to Credit Card Holder
EMPLOYEE CREDIT CARD / CHECK	Attach approved requisition form and receipt to employee's expense report for reimbursement.



Order Date 03/18/2024 10:03am

Order Details

Delivery

Attention:
 SHIP 8 INC
 Christine Jenkins
 311 International Trade P
 Pkwy
 Port Wentworth, GA 31407-9265 USA

Phone: (912) 373-7778
Ext: 3751
Email: christine.jenkins@ship8.com
Ship to ID: SV3

Order Summary

Order Placed March 18, 2024

Item Subtotal:	\$591.69
Taxes:	\$41.42

Order Total **\$633.11**

Payment

Account #: 70324916
PO Number: 24030305

Amount: \$633.11
Type: Account Billing

Additional Info

Ordered By:
 CHRISTINE.JENKINS@SHIP8.COM
Phone: (912) 373-7778
Ext: 3751
Last Updated: 03/18/2024
Updated By:
 CHRISTINE.JENKINS@SHIP8.COM

ERROR fo
Invalid do

Shipment 1 of 2

ORDER NUMBER	ORDER STATUS	TOTAL
355729006-001	Processing	\$625.69

Processing



BIC Round Stic Ballpoint Pens, Medium Point, 1.0 mm, Translucent Barrel, Black Ink, Pack Of 60 Pens

Item #664011

Qty: 3 @ \$3.25 / box

\$9.75

Eco Conscious Best Value



BIC Round Stic Ballpoint Pens, Medium Point, 1.0 mm, Translucent Barrel, Blue Ink, Box Of 60

Item #255876

Qty: 3 @ \$4.26 / box

\$12.78

Eco Conscious Best Value



Sharpie® Accent® Tank-Style Highlighters, Chisel Tip, Assorted Colors, Pack Of 12

Item #755263

Qty: 3 @ \$6.98 / pack

\$20.94

Eco Conscious Best Value



BIC® Wite Out Ecolutions Correction Tape, 19.8', Content White, Pack Of 10 Dispensers

Item #5468280

Qty: 6 @ \$24.99 / pack

\$149.94

Eco Conscious Recycled Content



Office Depot® Brand Paper Clips, Jumbo, Silver, Pack Of 10 Boxes, 100 Clips Per Box, 1,000 Total

Item #308239

Qty: 5 @ \$6.70 / pack

\$33.50

Best Value



Scotch Magic Tape with Dispenser, Invisible, 3/4 in 1000 in, 10 Tape Rolls, Home Office and School Supplies

Item #122996

Qty: 3 @ \$19.99 / pack

\$59.97

Best Value



Post-it® Notes, 3 in x 3 in, 18 Pads, 100 Sheets/Pad, Clean Removal, Canary Yellow

Item #1230652

Qty: 4 @ \$13.42 / pack

\$53.68

Best Value



Office Depot® Brand Sticky Notes, 1-1/2" x 2", Yellow, 100 Sheets Per Pad, Pack Of 12 Pads

Item #442306

Qty: 3 @ \$3.47 / pack

\$10.41

Safety Data Sheet Best Value



Office Depot® Brand Writing Pads, 5" x 8", Narrow Ruled, 50 Sheets, Canary,
Pack Of 12 Pads

Item #307397

Qty: 2 @ \$14.85 / dozen

\$29.70

Best Value



Office Depot® Brand Writing Pads, 8 1/2" x 11 3/4", Legal/Wide Ruled, 50
Sheets, Canary, Pack Of 12 Pads

Item #305706

Qty: 2 @ \$11.69 / dozen

\$23.38

Eco Conscious Recycled Content Best Value



Office Depot® Brand File Folders, 1/3 Tab Cut, Assorted Position, Letter Size,
Manila, Pack Of 100 Folders

Item #543280

Qty: 6 @ \$12.99 / box

\$77.94

Eco Conscious Recycled Content Best Value



Office Depot® Brand Cleaning Duster, 10 Oz, Pack Of 6 Cans

Item #110284

Qty: 2 @ \$25.64 / pack

\$51.28

Safety Data Sheet Best Value



Office Depot® Brand Rubber Bands, #33, 3 1/2" x 1/8", Crepe, 1-Lb Bag

Item #855883

Qty: 1 @ \$5.29 / bag

\$5.29

Diverse Supplier Safety Data Sheet Best Value



Sharpie® Permanent Markers, Chisel Tip, Black Ink, Pack Of 12 Markers

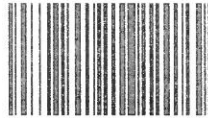
Item #754871

Qty: 6 @ \$7.70 / dozen

\$46.20

Eco Conscious Safety Data Sheet Best Value

Shipment 1



355729006 001

Item Subtotal: \$584.76
Taxes: \$40.93

Order Total \$625.69

Shipment 2 of 2

ORDER NUMBER	ORDER STATUS	TOTAL
355736566-001	Processing	\$7.42

Processing



Universal Staple Remover - Jaws Style - Steel, Metal, Plastic - Brown
Item #726362
Qty: 7 @ \$0.99 / each
\$6.93

Shipment 2



355736566 001

Item Subtotal: \$6.93
Taxes: \$0.49

Order Total \$7.42



*** PACKING LIST ***

ODP Business Solutions, LLC
 1-888-2OFFICE
 2500 MILL CENTER PARKWAY
 BUFORD GA 30518
 Order Number: 355729006-1

Order Summary

Shipping Address
 00014
 SHIP 8 INC
 311 INTERNATIONAL TRADE P
 PKWY
 PORT WENTWORTH GA 31407-9265

Customer Information
 Customer#: 70324916
 Contact: CHRISTINE JENKINS
 Phone#: 912-373-7778 3751

Carton Counts
 Repack / Split Case 3
 Full Case 0
 Bulk 0
 Total 3

Additional Information
 PO # 24030305
 Route/Stop/Door: 0070/000/236
 Order Date: 18-Mar-2024
 Delivery Date: 19-Mar-2024

Parent Order Number 355729006

Item Details							
Line	Quantity Ordered	Quantity Shipped	Quantity Back Ordered	Item Number Mfrgr Code Customer Code	Description	Units	Carton ID
1	3	3	0	664011 GSM60-BLACK	PEN,ROUND STIC,BIC,60CT,BLACK	BOX	68146001
2	3	3	0	255876 GSM609BE	ROUND STICK,MEDIUM BLUE 60/BX	BOX	68146001
3	3	3	0	755263 25145	HIGHLIGHTER,TANK,12PK,ASSORTED	PACK	68146001
4	6	6	0	5468280 WOET10-WHI	TAPE,CORR,ECO,WITEOUT,10PK	PACK	68146001
5	5	5	0	308239 10004	CLIP,PAPER,JMB,SMTH,OD,10PK	PACK	68146101
6	3	3	0	122996 810K10-C60-ST	TAPE,MAGIC,BONUS,C60,10PK	PACK	68146001
7	4	4	0	1230652 654144YW	YELLOW 3X3 18 PADS/PK	PACK	68146001
8	3	3	0	442306 21530	NOTE,OD,1.5"X2",12PK,YELLOW	PACK	68146001
9	2	2	0	307397 99421	PAD,PERF,5X8,CAN,I,GL,RLD,12PK	DOZ	68146001
10	2	2	0	305706 99400	PAD,PERF,8.5X11,OD,12PK,LGL RL	DOZ	68146001
11	6	6	0	543280	MANILA FF,LTR,1/3 CUT	BOX	68146101
12	2	2	0	110284 OD15210/6-284	DUSTER,OFFICE DEPOT,10OZ,6PK	PACK	68128201
13	1	1	0	855883 2433408	RUBBERBANDS,SZ33,1#	BAG	68146001
14	6	6	0	754871 38201	MARKER,CHISEL,SHARPIE,BLACK	DOZ	68146001

Rec'd
 3-19-24
 CA



PACKINGLIST

ODP Business Solutions, LLC
1-888-2OFFICE
2500 MILL CENTER PARKWAY
BUFORD GA 30518
Order Number: 355729006-1

Parent Order Number 355729006

Item Details							
Line	Quantity		Item Number Mfgr Code Customer Code	Description	Units	Carton ID	
	Ordered	Shipped					

Please visit ODPBusiness.com for all order information including re-orders, invoice re-prints, parts replacement and quick easy returns.

PLEASE NOTE: Your orders will arrive in separate shipments. Your orders can be tracked via the ODPBusiness.com website. 355736566-001 2024-03-19

Staple remover
rec 7 on B-21-24
of



Search in mail



- 99+ Compose
- Mail
- Inbox 335
- Starred
- Snoozed
- Sent
- Drafts 1
- More

Labels

SV3 Receiving Office Supply Order

Inbox x



Katie Spaulding

Hello, This is the supply order for the SV3 Receiving Team. Any questions please let me know. Thanks



Christine Jenkins

Katie Was everything received?



Katie Spaulding

to me, Rodney, Darrell, Jamal, Edward

Yes I received everything. Markers were wrong, not King size but the verifiers could use them.

Thanks

- Glad you got them!
- Ok, thank you.
- Sorry about that!

- Reply
- Reply all
- Forward

