

PURCHASE ORDER

SHIP8, INC.

ATTN: ACCOUNTS PAYABLE  
45875 NORTHPORT LOOP EAST  
FREMONT, CA 94538  
US  
AP.SHIP8@SHIP8.COM

PO No. 24020128

PO Date 02/05/2024

Page 1 OF 1

ORDER FROM

23

VICOMTEL USA INC.  
4011 CLIPPER COURT  
FREMONT, CA 94538

SHIP TO

WDC(4000),  
SHIP8, INC.  
ATTN: CHRISTINE JENKINS  
221 HANSON WAY  
WOODLAND, CA 95776  
US

Buyer

Purchasing Dept

Terms

Net 30 Days

FOB

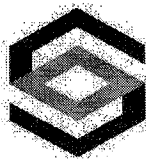
FOB Origin

Ship Via

Best possible

Line No.	Vendor Item No.	Vendor Item Description	Qty Ordered	UOM	Unit Price	Extended Price
1	IT022 - SECURITY CAMERA	IT022 - SECURITY CAMERA ADJUSTMENT/CABLE RUN	1.00	Each	1,195.00	1,195.00

Total Extended Price = 1,195.00



# Purchase Requisition Form

## SHIP8 INC.

DATE 2/5/24  
 WHS LOCATION WDC  
 DEPARTMENT Safety

**SUPPLIER / VENDOR:****SHIP TO:**

NAME Vicomtel  
 ADDRESS 48521 Warm Springs Blvd. #314  
Fremont, CA 94539  
 CONTACT Michelle Zeng  
 TEL NO. 510-252-9688x 216

NAME SHIP8 INC  
 ADDRESS 221 Hanson Way  
Woodland, CA 95776  
 CONTACT Alex Gonzalez  
 TEL NO. 916-897-7622

ITEM	DESCRIPTION	UNIT PRICE	QTY	EXTENDED \$\$	REMARKS/PURPOSE	CODING (ACCT USE ONLY)
Cable run	Camera adjsutment and cable run	\$ 1,195.00	1	\$ 1,195.00		
		\$ -		\$ -		
		\$ -		\$ -		
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		\$ -		\$ -		
<b>ESTIMATED TOTAL</b>				<b>\$ 1,195.00</b>		

Check box if attaching quote

REQUESTER SIGNATURE: \_\_\_\_\_  
 WAREHOUSE DIRECTOR SIGNATURE: Alex Gonzalez  
 SHIP8 PRESIDENT SIGNATURE: \_\_\_\_\_  
 E&E CONTROLLER SIGNATURE: \_\_\_\_\_  
 IT AUTHORIZER (SOFTWARE & HARDWARE): \_\_\_\_\_

DATE: \_\_\_\_\_  
 DATE: 2/5/24  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

ORDER DATE: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 ETA DATE: \_\_\_\_\_ ORDERED AMOUNT: \_\_\_\_\_

**PAYMENT METHOD: (Please check one)**

OPEN ACCOUNT (VENDOR BILL)  Provide REQ # to vendor for invoicing; submit approved requisition form to A/P for payment process  
 GOD / PREPAID  Submit approved requisition form and vendor invoice to Controller for GOD/prepaid check  
 COMPANY CREDIT CARD / CARD HOLDER  Submit approved requisition form and receipt to Credit Card Holder  
 EMPLOYEE CREDIT CARD / CHECK  Attach approved requisition form and receipt to employee's expense report for reimbursement.



Search in mail



99+

Compose

Mail

Inbox

276

Fwd: Invoice #105241 from Vicomptel USA Inc

External

Inbox x

Chat

Starred



Lily Vong

to me

Meet

Snoozed

Hi Christine,

Sent

FYI

Drafts

More

Labels

From: Alex Gonzalez <Alex.Gonzalez@ship8.com>  
Date: Mon, Feb 5, 2024 at 10:41 AM  
Subject: RE: Invoice #105241 from Vicomptel USA Inc  
To: <bingc@vicomptelusa.com>, <ap.ship8@ship8.com>

AP Team – this is approved for payment.

<https://ci3.googleusercontent.com/mail-sig/AlorK4zndiTAx75W8Cw0yzY1RIMP4kFCyQRbFhWzZEuEuA3Zy/r2jZSKr3A9t>

Alex Gonzalez  
Director of Operations  
2222 East Beamer St.  
Woodland, CA 95776

O:530.669.5991 x 116 C:916.897.7622

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**From:** [bingc@vicomptelusa.com](mailto:bingc@vicomptelusa.com) [<mailto:bingc@vicomptelusa.com>]  
**Sent:** Monday, February 5, 2024 10:39 AM  
**To:** [ap.ship8@ship8.com](mailto:ap.ship8@ship8.com)  
**Cc:** Alex Gonzalez  
**Subject:** Invoice #105241 from Vicomptel USA Inc

Dear Customer:

Your invoice #105241 is attached. Please remit payment as soon as possible.

Thank you for your business - we appreciate it very much!

Bing  
Vicomptel USA Inc.

Vicomptel USA Inc.

48521 Warm Springs Blvd. Ste. 314  
Fremont, CA 94539-7792  
Tel: (510) 252-9688  
Fax: (510) 252-1708

# Invoice

Date	Invoice #
2/5/2024	105241

Bill To
Ship8 2222 E. Beamer St. Woodland, CA 95776

P.O. No.	Terms	Project
24020128	Due on receipt	

Quantity	Description	Rate	Amount
1	Labor for security camera adjustment and cable run for 2/1/2024	1,195.00	1,195.00
	Sales Tax	8.00%	0.00
15% Finance charge will be added if no payment is received, 25% restocking fee for parts return.		<b>Total</b>	\$1,195.00