



Lily Vong &lt;lily.vong@jlahome.com&gt;

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**Wilmer, TX Back Flow Testing**

6 messages

**Chris Mai** <chris.mai@jlahome.com>

Wed, Jan 24, 2024 at 9:46 AM

To: James Burford &lt;james.burford@ship8.com&gt;

Cc: E&amp;E AP &lt;ap.dept@jlahome.com&gt;, Nancy Hattersley &lt;nancy.hattersley@jlahome.com&gt;, "AP.SHIP8@SHIP8.COM" &lt;ap.ship8@ship8.com&gt;

Hi James,

Nancy informed me you needed a PO created for the work. Can you forward all the information so we can get this started.

Thank you,  
Chris

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**James Burford** <james.burford@ship8.com>

Wed, Jan 24, 2024 at 10:02 AM

To: Chris Mai &lt;chris.mai@jlahome.com&gt;

Cc: E&amp;E AP &lt;ap.dept@jlahome.com&gt;, Nancy Hattersley &lt;nancy.hattersley@jlahome.com&gt;, "AP.SHIP8@SHIP8.COM" &lt;ap.ship8@ship8.com&gt;

Chris,

See attached.

**SHIP8 INC.**James Burford  
Regional Facilities Director  
[311 International Trade Pkwy](#)  
[Port Wentworth, GA 31407](#)

C:912.507.7881

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 **Purchase Requisition Form for DAX - Estimate 1164.pdf**  
140K

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**Chris Mai** <chris.mai@jlahome.com>

Wed, Jan 24, 2024 at 10:09 AM

To: James Burford &lt;james.burford@ship8.com&gt;

Cc: E&amp;E AP &lt;ap.dept@jlahome.com&gt;, Nancy Hattersley &lt;nancy.hattersley@jlahome.com&gt;, "AP.SHIP8@SHIP8.COM" &lt;ap.ship8@ship8.com&gt;

Hi James,

This looks like a new vendor, can you forward their W9 so we can set them up.

Thank you,  
Chris

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**James Burford** <james.burford@ship8.com>

Wed, Jan 24, 2024 at 10:11 AM

To: Chris Mai &lt;chris.mai@jlahome.com&gt;

Cc: E&amp;E AP &lt;ap.dept@jlahome.com&gt;, Nancy Hattersley &lt;nancy.hattersley@jlahome.com&gt;, "AP.SHIP8@SHIP8.COM" &lt;ap.ship8@ship8.com&gt;

Its DAX, we have had other PO's with them, not sure if they are setup under a different name. Can you reference PO# 23111302 see the snippet below from that PO#.

**ORDER FROM**

6526

JK&K INC DBA BACKFLOW PREVENTER TEST & REPAIR  
SVC  
2616 HANDLEY DRIVE  
FORT WORTH, TX 76112  
US

**SHIP8 INC.**

James Burford  
Regional Facilities Director  
311 International Trade Pkwy  
Port Wentworth, GA 31407

C:912.507.7881

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**Chris Mai** <chris.mai@jlahome.com>

Wed, Jan 24, 2024 at 10:17 AM

To: James Burford &lt;james.burford@ship8.com&gt;

Cc: E&amp;E AP &lt;ap.dept@jlahome.com&gt;, Nancy Hattersley &lt;nancy.hattersley@jlahome.com&gt;, "AP.SHIP8@SHIP8.COM" &lt;ap.ship8@ship8.com&gt;

Thanks James, I see them.

Hi Tran or Lily,

Please create a PO for James as soon as possible since this service is needed for a permit.

Hi Nancy,

Please approve the estimated charges of \$2635.00 (not including tax) for our records.

Thank you,  
Chris

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**Nancy Hattersley** <nancy.hattersley@jlahome.com>

Wed, Jan 24, 2024 at 10:29 AM

To: Chris Mai &lt;chris.mai@jlahome.com&gt;

Cc: James Burford &lt;james.burford@ship8.com&gt;, E&amp;E AP &lt;ap.dept@jlahome.com&gt;, "AP.SHIP8@SHIP8.COM" &lt;ap.ship8@ship8.com&gt;

Thanks Chris

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Fremont, CA 94538

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Fax: 510-651-2621

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